Run for Office?

Serving on the Assembly or School Board is a noble contribution to your community, and one which comes with hours of work and little economic reward. You will hear about the issues from your neighbors, friends, family and people on the street, and your private life will be reduced. You will be presented with pages and pages of information to read before meetings, sit through hours and hours of meetings, only to be required to make tough decisions that may not be popular. Still interested? Then read on…

Your quest will start with the Municipal Clerk’s office. The Clerk will provide you with the forms and information you need and can answer your questions.

Each year on the first Tuesday in October, a local election is held in the City and Borough of Juneau to elect candidates. The Assembly and School Board members serve for staggered three-year terms. Assembly members are limited to three terms. Term limits do not apply to members of the School Board.

The following lists are the current roster, seats and terms. Expiring and open seats on the ballot in October 2016 are noted with an asterisk:

**Assembly**

<table>
<thead>
<tr>
<th>Seat</th>
<th>Name</th>
<th>Term ends</th>
<th># of terms served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor</td>
<td>Ken Koelsch</td>
<td>10/2018</td>
<td>(first term)</td>
</tr>
<tr>
<td>Areawide Assembly</td>
<td>Kate Troll</td>
<td>10/2016*</td>
<td>(first term)</td>
</tr>
<tr>
<td>Areawide Assembly</td>
<td>Maria Gladziszewski</td>
<td>10/2017</td>
<td>(first term)</td>
</tr>
<tr>
<td>District 1 Assembly</td>
<td>Mary Becker</td>
<td>10/2016*</td>
<td>(second term)</td>
</tr>
<tr>
<td>District 1 Assembly</td>
<td>Jesse Kiehl</td>
<td>10/2017</td>
<td>(second term)</td>
</tr>
<tr>
<td>District 1 Assembly</td>
<td>Loren Jones</td>
<td>10/2018</td>
<td>(second term)</td>
</tr>
<tr>
<td>District 2 Assembly</td>
<td>Jamie Bursell</td>
<td>10/2016*</td>
<td>(filled vacancy)</td>
</tr>
<tr>
<td>District 2 Assembly</td>
<td>Debbie White</td>
<td>10/2017</td>
<td>(first term)</td>
</tr>
<tr>
<td>District 2 Assembly</td>
<td>Jerry Nankervis</td>
<td>10/2018</td>
<td>(second term)</td>
</tr>
</tbody>
</table>

**School Board**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Thurston</td>
<td>10/2016*</td>
</tr>
<tr>
<td>Lisa Worl</td>
<td>10/2016*</td>
</tr>
<tr>
<td>Brian Holst</td>
<td>10/2017</td>
</tr>
<tr>
<td>Sean O’Brien</td>
<td>10/2017</td>
</tr>
<tr>
<td>Josh Keaton</td>
<td>10/2018</td>
</tr>
<tr>
<td>Emil Mackey</td>
<td>10/2018</td>
</tr>
<tr>
<td>Andi Story</td>
<td>10/2018</td>
</tr>
</tbody>
</table>
Qualifications for Office

Eligibility:

"Qualified Voter" means a voter who, at the time of the election, is qualified to vote due to the following qualifications:

1) qualified to vote in State elections;
2) a resident of the municipality for at least thirty days immediately preceding the election;
3) registered to vote in state elections at a residence address within the municipality at least thirty days before the municipal election at which the person seeks to vote; and
4) not disqualified under Article V of the Alaska Constitution.

Assembly

Only a qualified voter of the municipality, who has been a resident of the municipality for at least one year immediately preceding election or appointment to office, shall be qualified for the office of mayor or assemblymember. In addition, an assemblymember shall be a resident of the district from which elected or appointed at the time of the assemblymember's election or appointment.

No person who has been elected to the office of mayor or assemblymember for three consecutive terms shall again be eligible to hold the office which he or she held for the three consecutive terms until one full year has intervened. Appointment or election to serve the unexpired portion of a term shall not be considered a term for purposes of the limitation provided in this section.

No assemblymember may hold any other compensated municipal office or employment or elected partisan political office while serving on the assembly. According to CBJ Code 11.10.020 Eligibility:

“No assemblymember may be an employee of the Bartlett Memorial Hospital, the City and Borough administration or any department or division thereunder, a City and Borough service area, or any municipal board, commission, committee or other group, except for the school district, which is funded in whole or in part by assembly appropriations, nor may an assemblymember serve on the planning commission, the City and Borough personnel board, the school board of the City and Borough, nor any public body created by the assembly except when an assemblymember holds a position on such body as a representative of the assembly.”

School Board

To be eligible to be a member of a school board, a person must have the same qualifications as are necessary to be a municipal voter in the school district as outlined above, and in addition:

5) not an employee of the Juneau School District; and
6) not a member of the Alaska Legislature.
District #1

PRECINCTS
33-500 Douglas
33-510 Juneau No. 1
33-515 Juneau No. 2
33-520 Juneau No. 3
33-525 Lemon Creek
33-530 North Douglas
34-410 Juneau Airport

District #2

PRECINCTS
34-400 Auke Bay
34-420 Lynn Canal
34-430 Mendenhall No. 1
34-440 Mendenhall No. 2
34-450 Mendenhall No. 3
34-460 Mendenhall No. 4

Resolution 2692

City & Borough of Juneau
Alaska's Capital City

0 5 10 15 20 Miles

Project source: F:\gis_work\Quinn\Projects\Clerk\assembly districts 2014.mxd       Map created on 6/5/2014
Nomination:

Petitions

Nomination for elective office shall be made only by petition accompanied by a signed acceptance. Nomination petition forms are available at the Election Official/Municipal Clerk's office, located at City Hall, 155 S. Seward St., Rm 202, and on-line at:

http://www.juneau.org/clerk/elections/

A form may be requested by mail to CBJ Clerk, 155 S. Seward St., Juneau, AK, 99801, by fax (907) 586-4552, by email (city.clerk@juneau.org), or by phoning the clerk's office at: (907) 586-5278.

Procedures

Nomination forms must be completed and filed with the Election Official not earlier than 8:00 a.m. on Friday, August 5, 2016, nor later than 4:30 p.m. on Monday, August 15, 2016. For a petition to be sufficient, it must be signed by 25 qualified voters. It is highly recommended that anyone circulating a petition obtain more than 25 signatures, in the event that the petition is inadvertently signed by a person who is not a qualified voter, the clerk cannot decipher the handwriting, the person has moved and not changed their voter registration, or other reasons to question the validity of the signature.

Public Official Financial Disclosure and Campaign Disclosure Information

All candidates must file a printed and signed Public Official Financial Disclosure Statement (POFD) with the Election Official/Municipal Clerk prior to the closing date of the candidacy filing period. Once the POFD Statement is filed on-line, please print a copy, sign it, and submit it with the candidate nominating petition. Late filings of Public Official Disclosure Statements must be refused and the candidate's name removed from the filing records. (ref. AS 39.50.020)

A Letter of Intent to Run for Office and Campaign Disclosure forms must be filed with the Alaska Public Offices Commission. These records are maintained by the APOC and not with the CBJ Clerk's office.

Complete information about financial and campaign disclosure can be found at the Alaska Public Offices Commission website at:

http://doa.alaska.gov/apoc/home.html
To file POFD Statements and Campaign Disclosure forms, a candidate in the City and Borough of Juneau must file on-line through the State of Alaska's internet portal "myAlaska."

[https://my.alaska.gov/](https://my.alaska.gov/)

**Alaska Public Offices Commission**

**Office Hours of Operation: 8am to 5pm (Alaskan time)**

**Anchorage Office**

2221 E. Northern Lights, Room 128  
Anchorage, AK 99508-4149

Phone: (907) 276-4176  
Toll-Free: 1-800-478-4176  
Fax: (907) 276-7018

General Email: [apoc@alaska.gov](mailto:apoc@alaska.gov)  
Filer Reports: [doa.apoc.reports@alaska.gov](mailto:doa.apoc.reports@alaska.gov)

**Juneau Office**

240 Main St. #500  
PO Box 110222  
Juneau, AK 99811

Phone: (907) 465-4864  
Toll-Free: 1-866-465-4864  
Fax: (907) 465-4832

Juneau Group eMail: [doa.apocjnu@alaska.gov](mailto:doa.apocjnu@alaska.gov)
Write-in candidates:

For write-in votes to be counted, a write-in candidate must file a Letter of Intent and a Public Officials Financial Disclosure Statement (POFD) no later than 4:30 p.m., on Thursday, October 1, 2015, with the Election Official/Municipal Clerk. Filing forms are available from the Municipal Clerk’s Office and interested persons are encouraged to contact the Clerk to review the process.

In addition, and separately from the submissions to the Clerk’s office, a write-in candidate must submit a Public Officials Financial Disclosure Statement and comply with Alaska Campaign Finance Laws.

CBJ Code 29.07.050(f) A write-in candidate shall, not later than 4:30 p.m. of the fifth day before the election (Thursday, October 1, 2015), file with the election official a letter of intent stating:

1) full name of candidate;

2) full residence address of the candidate and the date on which residency at that address began;

3) full mailing address of candidate;

4) the office the candidate seeks;

5) the date of the election at which the candidate seeks election;

6) the length of residency in the City and Borough;

7) the name of the candidate as the candidate wishes it to be written on the ballot by the voter;

8) that the candidate will meet the specific age requirements of the office for which the person is a candidate by the time that candidate, if elected, is sworn into office;

9) that the candidate is a qualified voter as required by law; and

10) that the candidate is not a candidate for any other office to be voted on at the election and that the candidate is not a candidate for this office under any other nominating petition or declaration of candidacy.
Procedures for counting write-in ballots

CBJ Code Section 29.07.150 General procedures for ballot count:

(d) Write-in votes shall not be counted unless the candidate has filed a letter of intent as required by subsection 29.07.050(f). If the total number of ballots containing write-in votes in the general election are at least the second highest in number in a race with two or more candidates, the write-in votes will be counted individually. In races where a candidate is unopposed, write-ins will be counted individually if they are within 100 votes or less. Write-in votes will be counted after the date of the election, but before the certification of the election in which the write-ins occurred. Write-in vote totals that do not fall within either of these two categories will not be individually counted.

Withdrawal from candidacy:

Any candidate nominated may withdraw his or her nomination not later than 4:30 p.m. of the 46th day before the election, which in this case would be Friday, August 19, 2016, through written notification to the Election Official.

Official Candidate Statement:

A candidate for elected office has the OPTION of filing an official candidate statement for publication on the CBJ website. All information must be received by the election official no later than 36 days prior to the election, or by 4:30 p.m. on Monday, August 29, 2016. (CBJ Code 29.07.055)