Minutes
REGULAR HUMAN RESOURCES COMMITTEE (HRC) MEETING
Monday, January 7, 2013; 6:00 p.m.
Municipal Building – Chambers

I. Call to Order: Chair Jesse Kiehl called the meeting to order at 6:01 p.m.

Committee members Present: Chair Jesse Kiehl, Karen Crane, Jerry Nankervis, Loren Jones

Absent: None

Others present: Assemblymember Randy Wanamaker and Deputy Clerk Beth McEwen.

II. Agenda Changes: Red Folder Items distributed: Application from Amy Condra for the Juneau Commission on Sustainability.

III. Public Participation on Non-Agenda Items: None.

IV. Approval of Minutes

A. December 17, 2012 Regular HRC Meeting

Mr. Kiehl noted a correction needed to be made to reflect that the appointment of Mr. Cole to the Juneau Commission on Aging is actually to a term ending 2013 instead of 2015.

MOTION by Mr. Jones to approve the minutes of the December 17, 2012 Human Resources Committee as amended. Hearing no objection, the motion carried.

B. December 19, 2012 Full Assembly Sitting as the HRC

Mr. Kiehl noted a correction needed to be made to reflect that Mr. Nankervis was present at the meeting of the Full Assembly sitting as the HRC on December 19, 2012.

MOTION by Ms. Crane to approve the minutes of the December 19, 2012 meeting of the Full Assembly sitting as the Human Resources Committee as amended. Hearing no objection, the motion carried.

V. New Business

A. Boards/Commissions

1. Building Code Advisory Committee – Appointments

The Building Code Advisory Committee had two open seats for terms expiring November 30, 2015. Incumbents Doug Murray and Chris Gianotti both applied for reappointment to the committee.
**MOTION** by Mr. Nankervis to recommend the Assembly reappoint Doug Murray and Chris Gianotti to the Building Code Advisory Board for terms expiring November 30, 2015.

*Hearing no objection, motion carried.*

2. **Juneau Commission on Sustainability – Appointment**

The Juneau Commission on Sustainability had one open seat for a term expiring June 30, 2014. The packet included an application from Brad Fluetsch and the red folder contained an application from Amy Condra.

**MOTION** by Ms. Crane to recommend the Assembly appoint Amy Condra to the Juneau Commission on Sustainability for a term expiring June 30, 2014.

Mr. Nankervis commented that during the last round of applicants being considered for the Juneau Commission on Sustainability that there were three applicants for two openings and two of the three applicants were present at that meeting and those were the two applicants whose names were forwarded for appointment. He said that in light of that, he would probably have made a different motion than the one made by Ms. Crane but he did not object to her motion.

*There being no objection, the motion carried.*

3. **Juneau Human Rights Commission – Appointment**


**MOTION** by Mr. Jones to recommend the Assembly appoint Anthony “Devyn” Reece to the Juneau Human Rights Commission for a term expiring May 31, 2015.

*Hearing no objection, motion carried.*

VI. **Unfinished Business**

Ms. McEwen explained that usually when boards are up for their annual appointments the annual reports are also submitted at the same meeting. She explained that for the Building Code Advisory Committee, the reason its annual report was not submitted during this meeting is that the committee’s governing resolution (Res. 1130) sets their annual reports to be submitted in June of each year.

Mr. Kiehl reminded the HRC members to submit their comments or suggested changes on the board pamphlet project to the clerk’s office by January 14.

VII. **Other Business**

Mr. Jones mentioned that at the meeting of the Full Assembly sitting as the HRC, the subject came up about the process dealing with staff and/or board members submitting recommendations for appointments to the Assembly. The committee referred that matter to the HRC for further review. Mr. Kiehl said he planned to discuss it with the City Human Resources Committee.
Manager but he has not yet had that discussion. He explained that the January 28 HRC agenda is pretty full but that he would like to take that topic up at the February 11 meeting.

Mr. Kiehl said he also had a request from the Mayor to have the HRC committee look at how the members of the Juneau Economic Development Council are appointed and that topic would be incorporated into the discussion at the February 11 meeting.

Mr. Jones said he received an email from Brian Holst mentioning that JEDC is going to have a joint meeting with the Assembly on January 14 sometime between 5 and 7pm. He said he didn’t see the meeting on the Assembly calendar but if that was going to take place, maybe that would be the time to discuss the appointment process.

Ms. McEwen looked up the Assembly Committee of the Whole draft agenda for January 14 and said there is an agenda topic titled “Juneau Economic Development Council Update” and that the COW meeting begins at 6pm since there is a Lands Committee meeting scheduled for 5pm that same evening.

Mr. Kiehl said it is a good suggestion to get a refresher on how those council members are appointed prior to the meeting on January 14 so they can address it if need be during that meeting.

VIII. Adjournment
There being no further business to come before the committee, the meeting adjourned at 6:13pm.

Respectfully submitted this 28th day of January, 2013.
Beth McEwen, MMC
Deputy Clerk