

DRAFT

Minutes

HUMAN RESOURCES COMMITTEE (HRC)

Monday, March 15, 2010; 6:00 p.m.

Municipal Building - *Chambers*

I. **Call To Order:** Chair Bob Doll called the meeting to order at 6:00 p.m.

Present: Bob Doll, Chair; Ruth Danner, Vice Chair, Randy Wanamaker, Merrill Sanford
Absent: None.

Staff Present: Deputy Clerk Beth McEwen; Parks & Recreation Director Marc Matsil

II. **Agenda Changes: Chairman Doll moved Resolution 2520 on the agenda to be discussed ahead of Project Homeless Connect Report.**

III. **Public Participation on Non-Agenda Items: None.**

IV. **Approval of Minutes**

A. February 22, 2010 Regular Human Resources Committee

Deputy Clerk McEwen distributed a corrected version of minutes of the February 22, 2010 regular HRC meeting in the red folder.

MOTION by Mr. Sanford to approve the corrected minutes of the February 22, 2010 Regular Human Resources Committee meeting. Hearing no objection, the minutes were approved as corrected.

B. February 22, 2010 Full Assembly sitting as the Human Resources Committee

Hearing no objection, the minutes of the February 22, 2010 Special Human Resources Committee meeting were approved.

V. **New Business**

A. CBJ Boards & Commissions

1. Board of Equalization (BOE) – there were five open seats on the Board of Equalization and three applications received. Two from incumbents John Gaguine and Ed Kalwara, and a new application received from Karen Lawfer. Of the five seats, three are for terms expiring December 31, 2012 and two are for terms expiring December 31, 2011.

MOTION by Ms. Danner to recommend the Assembly reappoint John Gaguine and Ed Kalwara to the Board of Equalization for terms expiring December 31, 2012 and to also appoint Karen Lawfer to a term on the board expiring December 31, 2012. Hearing no objection, the motion carried.

2. Fisheries Development Committee (FDC) – The HRC received the annual report of the Fisheries Development Committee. FDC Chair Jim Becker deferred to FDC member and past Chair Mike Peterson. Mr. Peterson said that in addition to the report before the HRC, he would add that they have had regular meetings and the attendance has been real strong. There is a tremendous amount of interest

in the committee. They have had a lot of different organizations from the community come to the monthly meetings upon invitation.

Mr. Doll asked Mr. Peterson if he thought the committee would have any proposals to bring before the Assembly anytime in the near future such as CIP type or other types of projects.

Mr. Peterson pointed out that at the bottom of their annual report, the FDC unanimously passed a motion to support the Docks and Harbors Board FY11 CIP request of the Auke Bay Ice Plant and the downtown Fisheries Improvements. Both of those will be funded by "Buy America" bonds. He also said that as the committee is meeting every month, if there are any issues that come up through the course of the next twelve months, they will definitely send any recommendations along to the Assembly. Mr. Doll said that there may be one possibility and that is the property under the bridge (the Public Works Shop) that the Assembly is looking at. He said he didn't know if there would be any potential for fisheries-related uses but if there are, they would like to hear them. He said they will be hearing from the City Manager on what to eventually do with that property, but what crossed his mind was an improved boat haul out. He said he didn't know if the water on the north side of that property is deep enough to accommodate that use, but it had occurred to him. Mr. Peterson asked if there was a specific time that the City Manager was going to be looking at that issue. Mr. Doll said Engineering Director Rorie Watt is leading the work on that and could provide additional information. Mr. Peterson said they will be meeting on April 12 and they could discuss it at that time.

MOTION by Mr. Sanford to recommend the Assembly reappoint incumbents Thomas Fletcher and Stephen Wright to seats on the Fisheries Development Committee for terms expiring January 31, 2013. *Hearing no objection, those appointments will be recommended to the Assembly.*

3. Parks & Recreation Advisory Committee (PRAC) – Chairman Doll said there are three public seats open for terms expiring February 28, 2013. All three incumbents have reapplied for appointment, plus there are two additional applications from Karen Lawfer and Tom Rutecki. Mr. Sanford asked if Mr. King wanted to retire from the committee or not as Mr. Rutecki has been a strong advocate for various Parks and Recreation programs in the community. Mr. Sanford said he had not spoken with Mr. King for a while and was wondering about his wishes to continue on the Parks and Recreation Advisory Committee or not. Ms. Danner said it was her understanding that Mr. King is a valuable member of the committee and is the only senior voice on the committee and that he is definitely an active participant. Mr. Sanford explained he was looking at Mr. King's long years of service on the committee and was also weighing that against other members of the community who would also like to be involved with the committee. Ms. Danner asked if there were term limits for service on the PRAC. Ms. McEwen answered that there are no term limits for the PRAC. Ms. McEwen also explained, in answer to Mr. Sanford's questions, that Mr. King has indicated a desire to continue serving as an active member of the PRAC and that Mr. Rutecki is currently serving as a member of the Youth Activities Board and the Dimond Park Pool Task Force.

MOTION by Mr. Sanford for the HRC to recommend the Assembly reappoint Ray Howard, James G. King, and Kate Walters to their seats on the Parks and Recreation Advisory Committee for terms expiring February 28, 2013. *Hearing no objection, the motion carried.*

Mr. Doll asked PRAC Chair Jeff Wilson, who was in the audience, if he wished to add anything to the

PRAC annual report that was provided in the packet. Mr. Wilson said he would like to thank Parks and Recreation staff and Assembly liaison Randy Wanamaker and the volunteers who work with the Parks and Recreation programs.

4. Sales Tax Board of Appeals - Chairman Doll said there are five open public seats with three of the incumbents, Tim Cottongim, John Gaguine, and Lee Hanna having submitted updated applications. Ms. McEwen did explain that the last time Gary Jenkins' seat on the board came open, he did express his willingness to continue to serve until another applicant came forward and the Assembly wished to appoint someone else to his seat. He is still willing to fill that role until someone else comes forward. In addition to his seat, there is also another open seat on the board vacant at this time.

MOTION by Mr. Sanford for the HRC to recommend the Assembly reappoint Mr. Tim Cottongim, Mr. John Gaguine, and Ms. Lee Hanna to terms expiring December 31, 2012 and Mr. Gary Jenkins to a term expiring December 31, 2011. *Hearing no objection, the motion carried.*

B. Liquor License Renewals 2010-2011

1. Restaurant/Eating Place License #4192: **Seong S. Kim d/b/a Seong's Sushi Bar & Chinese Takeout** - location 740 W. 9th Street
2. Beverage Dispensary Lic. #648: **Westmark Hotels Inc. d/b/a Bubble Room-Westmark Baranof** - location 127 N. Franklin St.
3. Brewery Lic. #2534: **Alaskan Brewing LLC d/b/a Alaskan Brewing Co.** - location 5429 Shaune Drive
4. Recreational Site Lic.#4539 **Juneau Bowling Center LLC d/b/a Juneau Bowling Center** - location 608 W. Willoughby
5. Package Store Lic.#4742 **Wal-Mart Stores Inc. d/b/a Wal-Mart Supercenter #3814** - location 6525 Glacier Hwy.
6. Wholesale-Malt Beverage & Wine Lic.# 4715: **Odom Corporation d/b/a The Odom Corporation** - location 2266 Industrial Blvd.
7. Wholesale- General Lic.# 3166: **Odom Corporation d/b/a The Odom Corporation** - location 5452 Shaune Drive – Bay 1

MOTION by Mr. Sanford to move the recommendations from staff contained in the March 10 memo from Deputy Clerk McEwen for the Assembly to waive its right to protest the above liquor license renewals. *Hearing no objection, the motion carried.*

C. Resolution 2520: A Resolution Expressing Assembly Support for Increased Legislative Appropriations for Services Benefiting Vulnerable Alaskans.

Chairman Doll called for public testimony on this resolution.

Ms. Kate Burkhart, identified herself as the Executive Director of Alaska Mental Health Board and the Advisory Board on Alcoholism and Drug Abuse and a resident of Douglas. She said that both the Alaska Mental Health Board and the Advisory Board on Alcoholism and Drug Abuse are grateful for the attention being paid to needs of vulnerable Alaskans. She said the non-profit community in Juneau strives to meet the needs of people with disabilities, people who live in poverty, and senior citizens, often with a great amount of financial and moral support from the City and Borough of Juneau. Unfortunately, that is often not enough. She said by encouraging the legislature to increase appropriations to meet the needs of vulnerable Alaskans, CBJ can do a lot on behalf of its neediest citizens. Why this is important is because much of the state budget with respect to Health and Social Services is driven by Medicaid. We spend millions of dollars on services covered by Medicaid but often, those only treat the most acute medical needs of people living in poverty and don't address preventative services. They certainly don't address many of the services provided by non-profit organizations. The grants that are not supported by general fund appropriations by the legislature are what serve people in arenas such as shelter, food, and preventative medical care and medical care of people with moderate needs, those who are moderately mentally ill, people with developmental disabilities that don't rise to the need for institutional care, people who are still vulnerable based on their disability but are not most acutely vulnerable. This resolution expresses CBJ support for, not just people are most at risk at the end of the spectrum, but also trying to help people so that they never reach that end of the spectrum where life is often hopeless. Their groups appreciate the city showing their support by putting this resolution forward.

Mr. Sanford said that we seem to be a little behind in the timing of this resolution and asked if it would still do good to have it. Ms. Burkhart said that if the Assembly could consider it and make a decision quickly, the legislature is still considering the operating budget which is what funds these services. She said the operating budget has passed the House and does include a great deal for these kinds of services. It is now being considered by the Senate and the Senate will come up with its own version of the operating budget and then it will go to conference committee. She said to be able to provide direction to our legislative delegation and, as the capital city, setting the tone for the rest of the state, if the Assembly acts quickly, it could make a difference. If the Assembly can't do something relatively quickly, it would probably make more sense to table it and do it at the beginning of next session. She encouraged the Assembly to act quickly. Chairman Doll said they anticipate acting on it at the regular Assembly meeting following this meeting.

MOTION by Ms. DANNER that the Human Resources Committee recommend the Assembly adopt **Resolution 2520: A Resolution Expressing Assembly Support for Increased Legislative Appropriations for Services Benefiting Vulnerable Alaskans.** *Hearing no objection, the motion carried.*

D. Project Homeless Connect Report

Scott Ciambor, Affordable Housing Coordinator with Juneau Economic Development Council and Co-Chair of the Juneau Homeless Coalition gave a presentation on the Project Homeless Connect project. Also in the audience were Dan Austin of St. Vincent DePaul who is also Co-Chair of the Juneau Homeless Coalition, Gail Tharpe-Lucero from the Front Street Clinic, and also Rebecca Bush, and Kate Burkhart who were instrumental in putting on the Project Homeless Connect program. He also

recognized key members who weren't present but who were instrumental in getting the Project Homeless Connect day established: Allen Hewlett with Gastineau Human Services was the operations coordinator, Diane Slater and Brenda Hewitt were in charge of donations and getting social service providers to attend the event, Teri Tibbett and Rebecca Bush with the Alaska Mental Health Board and Advisory Board on Alcoholism and Drug Addiction were also very instrumental in getting the word out to the community that this event was taking place and making sure that homeless individuals knew where to come on that day.

He gave a presentation with the PowerPoint slides as contained in the HRC packet. Following are some of the key points from his presentation:

- The Juneau Homeless Coalition consists of 24 partner agencies.
- Over \$10 million in local affordable housing has been created by member organizations since 1996.
- Some of the current initiatives being undertaken by the coalition are the: 2010 Social Service Housing Index Survey, the Project Homeless Connect, and continuing to pursue establishing a 10-year plan to end homelessness.

What is Project Homeless Connect?

- It is a one day event that follows a national model.
- It was held January 25, 2010 at Centennial Hall.
- Provide services to many homeless persons in the community and to bring together a wide range of services in the community under one roof so homeless persons can access them easily in one location on one day.
 - Over 45 providers were represented and provided some of the following services to 177 attendees: employment services, housing services, food, legal services, public assistance, medical, dental, and vision services, H1N1 and Hepatitis vaccinations, haircuts, massage, camping gear and more.
- Another purpose is to allow for agencies to get a better idea of the number of homeless within in the community by doing a "Point In Time Homeless Count".

The method for conducting the surveys and information on the homeless population in the community has changed and Mr. Ciambor explained the differences between how they had been done in the past by AHFC and how they conducted the Point In Time Homeless Count at their event this year. This year, with Project Homeless Connect, they brought all the services together and tabulated the information to get the immediate feel for the homeless snapshot in Juneau. They are waiting for the official count to come back from AHFC, which should be received sometime in March or the beginning of April.

He showed a graph with previous year's counts and explained the big difference in the chart reflected the time when the school district survey was included in the totals.

He also showed a comparison of those individuals who participated in the Anchorage Project Homeless Connect per capita vs. those in Juneau. Anchorage actually holds two Project Homeless Connect events per year, one in the summer and one in the winter. For their January 25, 2010 day, the number of surveys taken in Anchorage represented 0.3% of the population whereas Juneau surveys represented 0.6% of our population.

This was the first time doing this in Juneau and they did learn some lessons that they will be moving forward in the future to do differently. One of the issues they will be addressing in the future is how to accurately count homeless youth. Another lesson learned this year was that there was a morning rush and they were overrun at the beginning but then they were able to solve that problem and get folks counted. Other issues they will need to address in future years include providing a mechanism to count homeless persons who are working during the time of the event and other means, such as street sweeps, to be able to count all those who are homeless on the same day to expand to those folks who don't attend the event. They would also like to spread the word more and get more agencies involved in providing services for homeless individuals next year. One of those would be to hopefully include DMV there to be able to issue ID cards.

Some of the other things they want to do in the future deals with logistics, such as having a service provider map to hand out and to also have a pre-meeting in the morning before opening with all the service providers so they have an opportunity to meet their peers.

In addition to the Project Homeless Connect project, the Juneau Homeless Coalition has the following initiatives underway for 2010:

- Social Service Housing Stock Survey – this is a detailed survey and analysis of social services and housing availability for homeless, low-income, and moderate-income ranges.
- Out of the Rain Calendar and Photo Gallery Events – this is an annual advocacy endeavor
- Juneau Homeless Coalition Retreat coming up in April to evaluate their priorities for the coming year.

They will be looking at the data from the Project Homeless Connect and the Social Service Housing Stock Survey to better determine the affordable housing situation and needs for Juneau. A lot of times during discussions on Affordable Housing, there is a wide spectrum on what is covered by the term "Affordable Housing" and they will be trying to identify the various portions of the continuum and compile the data for community use.

Mr. Ciambor thanked the HRC for allowing them to do this presentation; he encouraged the members to get engaged with Juneau Homeless Coalition; invited them to attend any of their meetings, and/or to contact their members if they should have any questions or concerns.

Mr. Sanford said he realized that the Assembly just recently worked on getting the SROs into the codes and he asked if there has been enough time since then to gauge any affect that may have had.

Mr. Ciambor said he believes that was implemented last spring and he said we may want to check with CDD to see if anyone has applied for a permit for that type of dwelling. Mr. Sanford said it would be interesting to see if they were making any headway with that.

Ms. Danner asked if this was the first year they have had the surveys for the homeless persons to fill out on site like this. Mr. Ciambor responded that this is the first year that they have done the Project Homeless Connect in one location with a survey that the Homeless Coalition looked at ahead of time. He said that they can tailor the survey in upcoming years to fit the demands of the sort of information that they want. He said that Rebecca Bush could elaborate more on this but that she has tapped into the method that Anchorage uses to conduct its survey and they are able to collect surveys that include

information on what services were most needed by the individuals who came in that day so that as a community we can get a sense of the major services and needs out there.

Mr. Doll asked what was included in the “over \$10 million in local affordable housing created since 1996” referred to in the PowerPoint presentation. Mr. Ciambor deferred to Mr. Dan Austin to answer. Mr. Austin, who is the General Manager at St. Vincent De Paul, said that actually the \$10 million figure is kind of low. He said that St. Vincent De Paul alone has constructed \$10 million of affordable housing since 1998. He said in the case of St. Vincent De Paul, in 1998 they have constructed 25 units of the HUD 202 project, which is subsidized housing for low-income seniors. He said this is very important because the fastest growing segment of the homeless population today are the elderly. They are not the largest number, homeless families with children are still the largest number and the average age of the homeless in this state is nine years of age, but the fastest growing segment is the elderly. They have in their shelter today, about five out of 26 are elderly, meaning 62 years of age or older. They have 25 units in Smith Hall, which is subsidized housing for those with low-income and for seniors. They built 22 units of a tax credit project up on the hill on Gastineau which are the Channel View Apartments. That was a tax credit project built in 2004 that is 22 units for low-income households in the 50-60% MFI category. In addition, at St. Vincent De Paul, they have expanded from five units of family shelter to 26 units of family shelter and they have also built seven units in addition to that which are 1 and 2 bedroom low-income housing projects for people who are below 50-60% MFI. So just in the case of St. Vincent De Paul, their projects during that period total over \$10 million.

Mr. Doll asked if this Project Homeless Connect will become an annual event. Mr. Ciambor said yes, that the idea is to build and expand on the event. This will be fundamental on we deal with homelessness in our community. It is beneficial for all involved, not only service providers but also accurately monitoring the homeless count and especially the people that they help on that day.

Additional discussion took place with questions and answers between committee members and the Juneau Homeless Coalition members regarding the data, the accuracy of the count, and trends anticipated in the future. Gail Tharpe-Lucero also came forward and provided explanations on the methodology for conducting the surveys in the past and how they hope to conduct them in the future.

Mr. Doll thanked the members for coming and presenting the information.

VI. Unfinished Business – None.

VII. Other Business – None.

VIII. Adjournment - There being no further business to come before the committee Mr. Doll adjourned the meeting at 6:50p.m.

Respectfully resubmitted this 5th day of April, 2010.
Beth McEwen, CMC
Deputy Municipal Clerk