I. CALL TO ORDER
The meeting was called to order at Noon.
Minutes from Monday, December 13 - APPROVED as submitted.

II. AGENDA CHANGES
None

III. PUBLIC COMMENT- Limited to 10 minutes
Kirby Day, 1302 Tarn Ct., Princess Cruises. Mr. Day reiterated a heads up on the plan for the Franklin dock approach. Industry is expressing concern about layout in the plan as presented. It is addressed in the letter from the NWCA. A ship must be able to approach portside to the dock and not starboard side as laid out currently in the plan.

IV. ACTION ITEMS
Rorie Watt presented information on the Seawalk Project. Staff is asking for direction from the committee on the next steps to proceed. The approach is to break the entire Seawalk Project into feasible smaller projects. A list of selection criteria for prioritizing projects has been completed. Staff is generally recommending that new projects are undertaken first and refurbishing and improvement projects are secondary. The selection criteria were described. The projects proposed at this time involve two projects linking the Fisherman's Memorial to the AJ Dock. Upon approval from the committee, next steps would include discussion with property owners, Harbors, Parks and Recreation Advisory Board, and the public. Information from these discussions will be presented to the committee within a suggested timeframe of two months. There was no objection to proceeding in this manner with the return of information to the committee in the two-month timeframe.

V. INFORMATION ITEMS
Peter Freer presented the Wayfinding Project summary and background. The objective was to develop and implement a system of directional signs for the downtown tourists. It has been designed to create a pedestrian pattern for cruise ship passengers. The project is close to finalizing. It is in the third audit stage with one final stage to follow. There are five principal components consisting of 1) Gateway Maps, 2) Dockside Identities, 3) a few vehicle signs in downtown area for primarily airport arrivals, 4) large format gateway signs at the airport and ferry terminal (different for walking visitors and driving visitors), and 5) improvements to overall signage on Egan Drive and Glacier Highway. (This has not yet been funded.)

The Wayfinding Committee has identified 15-16 recommended improvements. Similar systems have been very effective in other port cities on the west coast. The committee has worked with staff from various agencies and private industry getting input about location and design of signs.
Ms. Pierce addressed funding, which would come from Marine Passenger Fees. An estimate of $120,000 is needed to complete and implement the project. Mr. Wheeler addressed the possibility of additional warning signs for visitors who may use the local trails identified on the signs posted at dock facilities. Mr. Freer said that an assumption was made that only a certain type of visitor would use those trails. Mr. Ridgeway asked about any plans to sign inside the State Office Building to direct foot traffic thru the building. Also perhaps, signs at the ferry terminal for RV dumpsite information. Mr. Freer assured that symbols could be added on airport and ferry terminal gateway maps. The Manager will bring the request forward to Assembly for funding from Passenger Fees.

**Docks and Harbors Presentation** on downtown dock expansion projects was made by John Stone. The studies looked at how to expand from the existing 1700 feet of dock to 2000 feet to accommodate two large ships. The board also looked at cruiseship passenger projections. Another berthing position could be needed by 2009. A consultant was hired to assist in the planning process. Dick Sommerville made a Power Point presentation to show what has been done to date, including preliminary planning with eight concepts for expanding downtown wharf areas, and additional concepts for the Gold Creek area. Examples included an AJ Floating Berth (main dock floats, breasting and mooring dolphins, Transfer Bridge, pedestrian access, wide sidewalks, landscape features) Franklin Dock fixed (fixed platform, moving ship). The types of docking facilities were presented in detail. The basis for all preliminary cost estimates is 2003 dollars.

**Discussion of upcoming January 6 meeting with Northwest Cruise Association** - Ms. Pierce spoke about the upcoming meeting in Seattle. Attendees from Juneau include: Bruce Botelho, Donna Pierce, Rod Swope, John Hartle, Stan Ridgeway, and Budd Simpson. Major topics will include the CBJ response to their letter, and funding issues. Issues addressed in the letter are the docks, and continuing to look at dock extension of the current facility (Franklin Dock). The committee discussed the issues from the letter to assist staff in preparation for the meeting. Cost and possible impact on the Franklin Dock area needs to be considered. Concern was expressed that the additional dock space here would not be the best bang for the buck. The Harbor Board expressed concern about the fact that Juneau has been criticized by the yachting community for lack of downtown dock space for yachts. Anchoring out is not optimal. Juneau is seen as inhospitable to that group. In addition, increased moorage for local boat owners would be a plus. Also discussed were the Gold Creek Protection Zone issues: State Habitat issues, coastal management plan and possible trade-offs and the problems that would come up with approvals. Another problem with Gold Creek is the additional upland costs. There was discussion about the issues around the issues with the Gold Creek proposals. Mr. Etheridge stated that Harbor's could pick up part of tab for the inside harbor for the Gold Creek #2. Also, per the downtown extension, maneuverability could be a problem for getting into Franklin St. Dock. Capacity of the inside harbor at Gold Creek was discussed along with potential revenues. Harbor Board offered to provide the figures for updated estimate of revenues. Staff will report to the committee with information from the NWCA meeting.

V. **NEXT MEETING DATE**
   Monday, January 31, 2005 at noon

VI. **ADJOURNMENT**
   Meeting adjourned at 1 PM.