AGENDA/MANAGER’S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA
Monday, October 16, 2000  7:00 – 11:00 PM
Assembly Chambers – Municipal Building
Meeting No. 2000-20

Submitted by: _____________________________
David R. Palmer
City & Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS
   A. Dwight Perkins
   B. Dennis Egan
   C. Swearing-In of Newly Elected Mayor and Assembly Members
      Sally Smith
      Dale Anderson
      Marc Wheeler

IV. APPROVAL OF MINUTES
   A. October 2, 2000 – Regular Meeting 2000-19

V. MANAGER’S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS. (Not to exceed a total of 20
    minutes nor more than 5 minutes for any individual).

VII. CONSENT AGENDA
   A. Public and Assembly Requests for Consent Agenda Changes, Other Than
      Ordinances for Introduction
   B. Assembly Action
      1. Ordinances for Introduction
         a. Ordinance No. 2000-43
An Ordinance Of The Assembly Of The City And Borough Of Juneau, Alaska, Providing For The Issuance And Sale Of General Obligation School Bonds Of The City And Borough In The Aggregate Principal Amount Of $10,060,000 For The Purpose Of Financing Certain School Capital Improvements Pursuant To Elections Authorizing The Same; Providing The Date, Form, Terms And Maturities Of The Bonds To Be Issued And For Unlimited Tax Levies To Pay The Principal Thereof And Interest Thereon; Appointing A Registrar And Paying Agent For Such Bonds; Authorizing A Preliminary Official Statement; Undertaking To Provide Ongoing Disclosure; Approving The Sale Of Such Bonds And Repealing And Rescinding Ordinance Serial No. 2000-34.

This ordinance will authorize the issuance of the $7.717 million in general obligation School Bond debt approved by the voters on October 3, 2000. This ordinance also modifies ordinance 2000-34 authorizing the selling of $2.343 million in School Bonds to allow the $2.343 million to be combined with the $7.717 million issuance. The $2.343 million is the balance of the original $3.0 million authorized in October 5, 1999 less the $657,000 in mini bonds issued earlier this year. The Bonds will be issued in increments of $5,000 and sold through a competitive bid process. The maturity of the bonds will range from 1 to 10 years for the $7.717 million issue and 1 to 15 years for the $2.343 million issue. Bids will accepted in December 2000 and presented to the Assembly for approval in December 2000.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

b. Ordinance No. 2000-11(U)

An Ordinance Appropriating To The Manager The Sum Of $500,000 For Construction Of The Willoughby Avenue/Main Street Waterline Inter-Tie. Such Funds Provided By The Water Utility Retained Earnings.

This ordinance appropriates $500,000 of the Water Utility Retained Earnings for construction of the Willoughby Avenue/Main Street Inter-tie water line.

The project will tie in the Downtown area and Mill Tunnel Reserve with a new 16” waterline installed from a stub-off, which was constructed during the Willoughby/Glacier Avenues project. The line will run behind the State Archives Building through the Second Street Utility Tunnel, and tie into the main water transmission line on Main Street. A preliminary design and cost estimate was completed several years ago. However, the project was put on hold until the Willoughby/Glacier project was completed.
The inter-tie will greatly enhance the ability to distribute water in the entire Downtown area and provide added fire flow throughout the area.

After this ordinance is adopted, the Water Utility balance in Retained Earnings will be $3,027,000.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

c. Ordinance No. 2000-11(V)
An Ordinance Appropriating To The Manager The Sum Of $40,025 As Additional Funding For Construction Of The Blast Pads, Hard Stands And Chip Seal At The Juneau Airport. Such Funds, $38,734, Provided By The Federal Aviation Administration, And $1,291, By The Alaska Department Of Transportation And Public Facilities.

This ordinance appropriates a $38,734 grant amendment from the Federal Aviation Administration and a $1,291 grant amendment from the Alaska Department of Transportation and Public Facilities in additional funding for the construction of the blast pads, hard stands and chip seal at the Juneau Airport.

This project has been completed for some time, but the City was waiting for the grant amendments so the project could be financially closed. Pending receipt of the additional grant funds, expenditures were forward funded by the City out of the Airport Construction Contingency Reserve. After this ordinance is adopted, the Airport Construction Contingency Reserve will be reimbursed and available for a future use.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

d. Ordinance No. 2000-11(W)
An Ordinance Appropriating To The Manager The Sum Of $2,500,000 As For Construction Of The Food Service Facilities Renovation At The Bartlett Regional Hospital. Such Funds Provided By Bartlett Regional Hospital Retained Earnings.

This ordinance will appropriate $2,500,000 of Bartlett Regional Hospital’s (BRH) retained earnings for construction of renovations to the food service facilities at BRH. This area of the hospital needs to be renovated for modernization and for its new role in providing food service for St. Ann’s Care Center, once it opens in May, 2001. This appropriation provides funds for the construction phase of the project. Ordinance 99-11(AH) appropriated $150,000 for design of the project.

After this ordinance is adopted, BRH's unrestricted cash balance is estimated to be $289,700 at June 30, 2001.
This action was approved by the BRH Board at its meeting of July 25, 2000.
I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

2. Resolutions

a. Resolution No. 2056
A Resolution Reaffirming Assembly Policy On Recycling, Disestablishing The Citizen’s Advisory Committee On Waste Management, And Repealing Resolution 1433.

This resolution continues the waste management policies contained in Resolution 1433 and disestablishes the Citizen’s Advisory Committee on Waste Management.

The Mayor’s Committee on Recycling was established in 1989 to formulate recommendations to promote recycling in Juneau and to recommend strategies for community action. The 1990 Committee report to the Assembly included numerous recommendations to improve solid waste services in Juneau. The outcome of this report was the passage of Resolution 1433, which established waste management policy for the City and Borough of Juneau and established the Citizen’s Advisory Committee on Waste Management.

The Committee has provided leadership in the formation of Juneau’s highly successful Household Hazardous Waste Collection program, recycling and improved solid waste management. Over the last few years, the Committee’s work focused on the development of a recycling center. The center opened in September to handle glass, aluminum cans, non-ferrous metals and steel cans. When the City procures a baler, recycling will expand to cardboard and newspapers. As market forces develop and community needs expand, the center can include other materials.

The members of the Committee have given generously of their time, energy and talent to make Juneau a better community. The start-up of the recycling center marks the end of their efforts. This resolution disestablishes the Committee, but retains the good work it has done over the last ten years.

I recommend this resolution be adopted.

b. Resolution No. 2057
A Resolution Setting Forth the Capital Improvement Projects Requested by the City and Borough of Juneau for Funding in Fiscal Year 2002 under the Municipal Capital Project Matching Grant Program Administered by the State of Alaska Pursuant to as 37.06.
This resolution lists the City and Borough of Juneau’s capital project priorities for funding in Fiscal Year 2002 through the State of Alaska’s Municipal Capital Projects Matching Grant Program. Juneau expects to receive approximately $511,000 in state funding for capital projects from this grant program in FY 2002, subject to a 30 percent local match requirement. This list was reviewed and approved by the Public Works and Facilities Committee at its meeting of October 4, 2000.

I recommend that this resolution be adopted and submitted to the State of Alaska Department of Administration.

3. Transfer Requests:

None submitted for this meeting.

4. Bid Awards:

None submitted for this meeting.

5. Liquor License Renewals:

The Summit / Inn at the Waterfront

The Finance, Police, Fire, and Community Development Departments have reviewed the renewal application. The Human Resources Committee will meet on October 16, 2000, and based on the information provided at its meeting, will forward its recommendation to the Assembly that same evening regarding whether to waive its right to protest the applications as listed above.

I recommend the Assembly adopt the Human Resources Committee recommendation from its October 16, 2000 meeting regarding its right to protest the licenses as reported.

VIII. ORDINANCES FOR PUBLIC HEARING

a. Ordinance No. 2000-38
An Ordinance Amending The Land Use Code Relating To Fees For Services By The Community Development Department.

This ordinance increases fees for most land use actions which come before the Planning Commission. A fee increase was authorized by the Assembly during the last budget process. This ordinance implements the direction set in the FY 2001 budget. For example, proposed increases include, but are not limited to:
### Type of Application

<table>
<thead>
<tr>
<th>Type</th>
<th>Current Fee</th>
<th>Proposed Fee</th>
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</thead>
<tbody>
<tr>
<td>Allowable/Conditional Use</td>
<td></td>
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<tr>
<td>Class I</td>
<td>$200</td>
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<tr>
<td>Class II</td>
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<tr>
<td>Zone Change</td>
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<tr>
<td>Variance</td>
<td>$300</td>
<td>$350</td>
</tr>
<tr>
<td>Street Vacations</td>
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<td>$400</td>
</tr>
<tr>
<td>Minor Lot Consolidation</td>
<td>$75</td>
<td>$125</td>
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The ordinance also establishes several new fees. These include fees for:
- access driveways in rights-of-way ($350);
- appeal of director’s decision ($300);
- letters of zoning compliance ($150) and hazard area conditional use permit ($350).

The Planning Commission reviewed the fee increases and found them to be fair and reasonable. The Commission suggested that a review of fees be undertaken with every budget cycle so that dramatic fee increases are never necessary.

**I recommend this ordinance be adopted.**

**Public Hearing**

**Assembly Action**

b. Ordinance No. 2000-39

**An Ordinance Amending The Land Use Code With Respect To The Minimum Distance Between Mobile Homes.**

This ordinance amends the current separation distance for mobile homes located in mobile home parks from 15 feet to 10 feet when new fire-resistant construction standards are met. This change reflects the improved fire safety of sheetrock wall finishes now commonly used in the manufacture of modern mobile homes. Mobile homes, which are regulated by the Federal Government, are now referred to in the industry as manufactured homes. This change will allow plan review and inspection needs to be more easily determined based on materials of construction or field observation.

**I recommend this ordinance be adopted.**

**Public Hearing**

**Assembly Action**

c. Ordinance No. 2000-11(T)

**An Ordinance Appropriating To The Manager The Sum Of $27,000 For The Purchase Of A Refined Fuel Specially Formulated To Reduce Smoke Generated At Firefighter Training Facilities, And A**
3000-Gallon Fuel Tank. Such Funds Provided By The Areawide Fire Training Center Unreserved Fund Balance.

This ordinance appropriates $27,000 from the Areawide Fire Training Center unreserved fund balance to purchase a highly refined fuel specially formulated to reduce smoke during firefighter training and a fuel tank. Cost of the fuel will be $20,000 and the 3,000-gallon tank will cost $7,000. The new tank is needed to provide additional storage capacity at the Fire Training Center for the special fuel. At the present time, the Center’s storage capacity is less than the amount of fuel delivered in the shipping container.

After this ordinance is adopted, the Areawide Fire Training Center Fund Balance is estimated at $17,400.

I recommend this ordinance be adopted.

Public Hearing
Assembly Action

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. STAFF REPORTS ON NON-AGENDA ITEMS

A. Fisherman’s Memorial Loan

B. S.E.A.S. Update

XII. ASSEMBLY REPORTS ON NON-AGENDA ITEMS

A. Committee Reports

B. Liaison Reports

C. Presiding officer Reports

XIII. ASSEMBLY COMMENTS AND QUESTIONS

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

A. Union Contract Negotiations
(Note: the Assembly may enter into Executive Session for these items)
XVI. ADJOURNMENT

Note: Agenda packets are available for review at the Juneau Municipal Libraries.

ADA Accommodations Available Upon Request: Please contact the Clerk’s office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly’s agenda made available. The Clerk’s office telephone number is 586-5278, TDD 586-5351, e-mail: Laurie_Sica@ci.juneau.ak.us.