AGENDA/MANAGER’S REPORT  
THE CITY AND BOROUGH OF JUNEAU, ALASKA  
Monday, August 21, 2000 7:00 – 11:00 PM  
Assembly Chambers – Municipal Building  
Meeting No. 2000-16

Submitted by: _____________________________  
David R. Palmer  
City & Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS  
A. Proclamation – Patty Ann Polley

IV. APPROVAL OF MINUTES  
A. July 24, 2000 – Regular Meeting 2000-15

V. MANAGER’S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS. (Not to exceed a total of 20 minutes nor more than 5 minutes for any individual).

VII. CONSENT AGENDA  
A. Public and Assembly Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Action  
1. Ordinances for Introduction  
   a. Ordinance No. 2000-36  
   An Ordinance Amending the Business Code to Improve the Administration of Keg Sales of Alcoholic Beverages.

This ordinance amends the keg registration ordinance as recommended by the Mayor's Task Force on Youth. The amendments are intended to improve enforcement by: (1) requiring buyers to return kegs; (2) discouraging removal of keg registration stickers; (3) providing more information on the stickers; and (4) make prosecution more practical by lowering penalties for first-time offenders.
A memorandum from the Task Force to Mr. Corso is included in your packet for background information purposes.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

b. Ordinance No. 2000-37

An Ordinance Creating Local Improvement District No. 86 of the City and Borough for the Purpose of Constructing an Interceptor and Collector Sewer System Along Portions of Channel Drive, North Douglas Highway and in the Bonnie Brae Subdivision.

This ordinance establishes Local Improvement District (LID) 86 for the purpose of constructing a combined highway and beachfront sanitary sewer system. Under this project, a new sewer main will be installed along Channel Drive, across Gastineau Channel, along North Douglas Highway and the Gastineau Channel shoreline, and connect up to the Bonnie Brae Subdivision sewer outfall pipe.

The total project budget is $4,611,945. Grants from the State of Alaska comprise about 51% of the project budget ($2,345,000). The properties within the LID will be assessed a maximum of $835,500, or about 18% of the budget. The City and Borough will fund the remaining portion of the project with sales tax and sewer fund revenues ($1,431,445).

The proposed ordinance sets the LID assessment at the same rate the Assembly set for the Back Loop and Brigadoon Subdivision Sewer Project. The Assembly’s Public Works and Facilities Committee set the assessment after several public hearings. The assessment is set at $5,000 per lot for non-Bonnie Brae property owners, $3,500 per lot for Bonnie Brae property owners, and a $1,000 credit in cases where property owners are required to construct on-lot lift stations.

The appropriate step at this time is for the Assembly to introduce this ordinance and schedule it for public hearing at its regular meeting of October 2, 2000. In the interim, notices will be published in the newspaper and sent to residents in the proposed LID so that they will have the opportunity to make their views known to the Assembly.

Your packet includes the legal description for LID No. 86, a project map, a sample of the letter to be sent to the property owners in the proposed LID, a copy of the public notice, the proposed assessment roll, and the results of an informal ballot answered by most property owners in the LID.

I recommend this ordinance be introduced and set for public hearing at the October 2, 2000 meeting.

c. Ordinance No. 2000-11 (G)
An Ordinance Appropriating to the Manager the Sum of $10,314 for a Photo Documentation Project. Such Funds Provided by the Alaska Department of Education.

This ordinance appropriates a $10,314 grant-in-aid from the Alaska Department of Education (DOE) for a Juneau-Douglas City Museum photo-documentation project.

The first phase of the project will consist of documenting up to 2,500 objects, approximately one-third of the Museum’s collection. The color images can be used for publication, research, and in the future may be used for online education. This documentation provides a valuable record and report of the condition of the objects. Photo documentation also decreases the need for handling which supports object preservation.

The Museum Curator will oversee the project with assistance from the Clerk Typist and Museum Intern. The required matching funds of $2,482 are included in the FY01 museum salary line in the Museum operating budget.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

d. Ordinance No. 2000-11(K)

An Ordinance Appropriating to the Manager the Sum of $1,555,000 as Partial Funding for Construction of the Lena Loop Reservoir. Such Funds Provided by the Alaska Department Of Environmental Conservation.

This ordinance appropriates a $1,555,000 grant from the Alaska Department of Environmental Conservation as partial funding for the construction of the Lena Loop Reservoir. This project will construct a one-million-gallon reservoir and pump station in the Lena Point area. This will provide the storage and pressure needed to meet fire flow demands for the Lena Loop and Tee Harbor areas, including the new National Oceanic and Atmospheric Administration fisheries laboratory. It will also provide the pressure zone water service to Andreanof Way, Randall Road, Cohen Drive and the uphill residences on Glacier Highway, and emergency storage for the water system in the event of main line or other system failure between Auke Lake Reservoir and Tee Harbor.

This project is under construction and is expected to be complete in Fall 2001. It is intended that customers in the Andreanof Way area will be able to connect to city water before winter 2000-2001 begins. In addition to State of Alaska grant funds, the project budget includes $1,552,054 in CIP sales tax revenues. The State of Alaska Grant will pay no more than 50% of the grant-eligible costs for the project.

I recommend this ordinance be introduced and set for public hearing at
the next regular meeting.

e. Ordinance No. 2000-11(L)
An Ordinance Appropriating to the Manager the Sum of $2,095,500 as Partial Funding for Construction of Phase I of the Expansion of the Wastewater Collection System to North Douglas. Such Funds Provided by the Alaska Department of Environmental Conservation.

This ordinance appropriates a $2,095,500 grant from the Alaska Department of Environmental Conservation as partial funding for the construction of phase I of the North Douglas sewer expansion project. The project will provide connection to the City and Borough of Juneau wastewater collection system for homes not currently served, including those in the Bonnie Brae Subdivision and along North Douglas highway from Falls Creek to Bonnie Brae. Currently, wastewater treatment and disposal in the project area are generally via on-lot treatment, typically septic tank or aerated unit, and disposal to a drain field or directly to Gastineau Channel. These existing systems will be abandoned in accordance with procedures outlined in the CBJ sewer code.

This project is under final design and is expected to be out to bid late this fall or early winter and is expected to be substantially complete by early winter 2001. CBJ is under a Compliance Order by Consent through the Departments of Fish and Game and Environmental Conservation to connect the Bonnie Brae Subdivision to the CBJ Sewer System by no later than August 31, 2002. The project budget includes:

Total State Grant Funds (including earlier grant) $2,345,000
LID Participants Share (Estimated) 835,500
CBJ Sales Tax 1,293,242
CBJ Sewer fund 138,203
$4,611,945

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

f. Ordinance No. 2000-11(M)
An Ordinance Appropriating to the Manager the Sum of $723,333 as Additional Funding for Construction of Phase I of the Runway Safety Area Expansion Project and for an Environmental Impact Study for the Follow-On Phases of the Project. Such Funds, $700,000, Provided by the Federal Aviation Administration, and $23,333, by the Alaska Department of Transportation and Public Facilities.

The ordinance appropriates $700,000 in a Federal Aviation Administration (FAA) grant and $23,333 in an Alaska Department of Transportation and Public Facilities matching grant as additional funding for construction of phase I of the runway safety area expansion project, and for an environmental
impact study for the follow-on phases of the project. This amount will be added to the funds provided by the original FAA grant and previous amendment to bring the total project budget to $4,512,943.

The runway safety area expansion project is an high FAA priority. Phase I is constructing safety areas parallel to the existing runway in locations not requiring environmental permits.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

2. Resolutions

a. Resolution No. 2048

A Resolution Establishing the Fees for Animal Control and Protection Services, and Repealing Resolution No. 1575.

The humane society supports its operation in part with license fees. These fees were last adjusted in 1992 and are due for an increase.

This resolution raises the dog license fee from $25 to $35, except for the fee for a spayed or neutered dog, which is raised from $10 to $15. The impound boarding fee is raised from $8 to $10. These fee increases are recommended by the Gastineau Humane Society. The humane society estimates $23,000 in increased revenues if both this resolution and Ordinance 2000-36, also on tonight's agenda, are approved.

I recommend this resolution be adopted.

b. Resolution No. 2051

A Resolution Amending the Personnel Rules Regarding the Merit Anniversary of an Employee Appointed to an Advance Step.

This change is made at the request of the City Manager's office to correct an apparent conflict between 10 PR 020(b) and 10 PR 075(b). The conflict creates a situation whereby employees with a six-month probationary period (paid at less than Range 14 - see 6 PR 010 a 1) who were hired at an advance step can't get another increase until one year, even though under 10 PR 075 b they would be eligible for one after 6 months.

I recommend this resolution be adopted.

3. Transfer Requests:
a. **Transfer Request No. T-695 Transfers $45,000 in Temporary 1% Sales Tax from the Eaglecrest Cable Replacement Project to the Dimond Park Improvements Project.**

This Transfer Request moves $45,000 in Temporary 1% Sales Tax (Prop 3 sales tax) from the Eaglecrest Cable Replacement project to the Dimond Park Improvements project.

During routine inspection of the Ptarmigan chairlift cable, it was discovered that the cable was worn and needed to be replaced. At the end of FY00, the Dimond Park Improvement project provided temporary funding to the Eaglecrest Cable Replacement project so that the order for the custom-made cable could be placed as early as possible.

The FY01 CIP budget process provided $45,000 in General Sales Tax to Eaglecrest for the cable replacement so the $45,000 borrowed from the Dimond Park project can now be credited back to the project.

After the transfer is approved, the fund available balances, budgets, and status for the projects will be as follows:

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**I recommend approval of this transfer.**

VIII. **ORDINANCES FOR PUBLIC HEARING**

a. **Ordinance No. 2000-11 (H)**

**An Ordinance Appropriating to the Manager the Sum of $15,800 for the Juneau Convention and Visitors Bureau. Such Funds Provided by the Centennial Hall and Visitors Services Fund Unreserved Fund Balance.**

This ordinance appropriates $15,800 from the Centennial Hall and Visitors Services Fund unreserved fund balance to the Juneau Convention and Visitors Bureau (JCVB). During the preparation of the FY01 Budget, an analysis of the FY00 hotel tax revenues indicated that actual revenues will
come in higher than originally budgeted. JCVB’s portion of the anticipated hotel tax revenue surplus is $15,800.

After this ordinance is adopted the Centennial Hall and Visitors Services Fund unreserved fund balance is estimated to be $192,000.

I recommend this ordinance be adopted.

Public Hearing
Assembly Action

b. Ordinance No. 2000-11 (I)
An Ordinance Appropriating to the Manager the Sum of $15,388 as Partial Funding for Construction of the Perimeter Fence and Purchase of Snow Removal Equipment at the Juneau Airport. Such Funds, $14,892, Provided by the Federal Aviation Administration and $496, Provided by the Alaska Department of Transportation and Public Facilities.

This ordinance appropriates a $14,892 grant amendment from the Federal Aviation Administration and a $496 grant amendment from the Alaska Department of Transportation and Public Facilities in additional funding for the construction of the perimeter fence and purchase of snow removal equipment at the Juneau Airport.

This project has been completed for some time, and the City was waiting for the grant amendments so that the project could be financially closed. Pending receipt of the additional grant funds, expenditures were forward funded by the City using general sales tax funds previously appropriated for airport capital projects.

Once this ordinance is adopted, the sales tax funds will be transferred to the Airport Revolving Capital Reserve account to be available for local match for future airport capital projects.

I recommend this ordinance be adopted.

Public Hearing
Assembly Action

c. Ordinance No. 2000-11 (J)
An Ordinance Appropriating to the Manager the Sum of $511,000 for Deferred Building Maintenance, Essential Building Repairs and Underground Fuel Storage Tanks. Such Funds Provided by the Alaska Department of Community and Economic Development.

This ordinance appropriates three grants awarded under the FY01 Alaska Department of Community and Economic Development Capital Project
Matching Grant program. The local share for all projects was provided by the FY01 Budget Ordinance 00-11, as prioritized by Resolution Serial No. 2036, at levels equal to or greater than the State’s requirement.

1. Project Title: Deferred Building Maintenance

Funding will be used to continue elimination of the backlog of major deferred building repair and maintenance projects of City owned facilities. The program goal is to eliminate all deferred maintenance projects within 8 years and to then address all building maintenance projects on an on-going schedule as part of the Essential Building Repairs Program.

State Funding Request: $264,000  
Local Match: 237,000  
Total FY01 Project: $501,000

2. Project Title: Essential Building Repairs

Funding will be used to continue with essential building repairs of City owned facilities. The primary purpose of the repairs is to avoid more serious problems which would occur if current situations are not immediately addressed.

State Funding Request: $171,000  
Local Match: 74,000  
Total FY01 Project: $245,000

3. Project Title: Underground Fuel Storage Tanks

Funding will be used to continue the CBJ on-going effort to repair or replace underground fuel storage tanks at CBJ facilities and buildings. The work is necessary to bring CBJ facilities and buildings into compliance with Alaska Department of Environmental Conservation and U. S. Environmental Protection Agency regulations.

State Funding Request: $  76,000  
FY01 Local Match: 33,000  
Total FY01 Project: $109,000

I recommend this ordinance be adopted.

Public Hearing
Assembly Action

d. Ordinance No. 2000-34
An Ordinance of the Assembly of the City and Borough of Juneau, Alaska, Providing for the Issuance and Sale of General Obligation School Bonds of the City and Borough in the Aggregate Principal Amount of $2,343,000 for the Purpose of Financing Certain School Capital Improvements Pursuant to an Election Authorizing the Same; Providing the Date, Form, Terms and Maturities of the Bonds to be Issued and for Unlimited Tax Levies to Pay the Principal Thereof and Interest Thereon; Appointing a Registrar and Paying Agent for Such Bonds; Authorizing a Preliminary Official Statement; Undertaking to Provide Ongoing Disclosure and Approving the Sale of Such Bonds.

This ordinance will authorize the issuance of the remaining $2,343,000 in general obligation School Bond debt approved by the voters on October 5, 1999. This is the balance of the original $3,000,000 in voter authorization less the $657,000 in bonds issued earlier this year. The Bonds will be issued in increments of $5,000 and sold through a competitive bid process. The maturity of the bonds will range from 1 to 15 years as authorized. Bids will be accepted on October 2, 2000 and presented to the Assembly for approval during the regular Assembly meeting on October 2, 2000.

The issuance of $2,343,000 in bonds at an interest rate of 6% would result in $241,000 of debt service annually for 15 the years. This amount of debt service would increase the average areawide debt service mill levy by approximately .11 mills or $11 in tax for each $100,000 in assessed value. The FY01/02 biennial budget submitted to the Assembly included funding for this debt service liability. The Assembly has appropriated for FY01 sufficient funding to fund the debt service for the current year.

I recommend this ordinance be adopted.

Public Hearing
Assembly Action

e. Ordinance No. 2000-35
An Ordinance Amending the Animal Control Fine Schedule to Increase the Fines for the offense of “Dogs at Large”.

The humane society supports its canine control patrols in part with "dog at large" fines. These fines have not been raised since 1992, and are due for an increase.

This ordinance raises the fine for first offenses from $25 to $30 and for second offenses from $50 to $60.

I recommend this ordinance be adopted.

Public Hearing
Assembly Action
IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. STAFF REPORTS ON NON-AGENDA ITEMS
   A. Bartlett Hospital Bylaws
      
      The code requires Assembly adoption of Bartlett Regional Hospital bylaws. The Board is proposing several minor amendments to its bylaws, which are indicated in the memo included in your packet. A motion to approve is sufficient.

XII. ASSEMBLY REPORTS ON NON-AGENDA ITEMS
   A. Committee Reports
   B. Liaison Reports
   C. Presiding officer Reports

XIII. ASSEMBLY COMMENTS AND QUESTIONS

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. ADJOURNMENT

Note: Agenda packets are available for review at the Juneau Municipal Libraries.

ADA Accommodations Available Upon Request: Please contact the Clerk’s office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly’s agenda made available. The Clerk’s office telephone number is 586-5278, TDD 586-5351, e-mail: Laurie_Sica@ci.juneau.ak.us.