

**AGENDA/MANAGER'S REPORT**  
THE CITY AND BOROUGH OF JUNEAU, ALASKA  
Monday, July 24, 2000 7:00 – 11:00 PM  
Assembly Chambers – Municipal Building  
**Meeting No. 2000-14**

Submitted by: \_\_\_\_\_  
David R. Palmer  
City & Borough Manager

- I. FLAG SALUTE
- II. ROLL CALL
- III. SPECIAL ORDER OF BUSINESS
- IV. APPROVAL OF MINUTES
  - a. 7/10/00-Regular Meeting No. 2000-13
- V. MANAGER'S REQUEST FOR AGENDA CHANGES
- VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS. (Not to exceed a total of 20 minutes nor more than 5 minutes for any individual).
- VII. CONSENT AGENDA
  - A. Public and Assembly Requests for Consent Agenda Changes, Other Than Ordinances for Introduction
  - B. Assembly Action
    - 1. Ordinances for Introduction
      - a. Ordinance No. 2000-11 (E)  
**An Ordinance Appropriating To The Manager The Sum Of \$225,000 For A Solid Waste City Recycling Program. Such Funds, \$135,000, Provided By User Fees, And, \$90,000, From The Hazardous Waste Management Fund Retained Earnings.** Presented by the Manager.

This ordinance appropriates \$225,000 for a Solid Waste Recycling Program. User fees and the Hazardous Waste Management Fund Retained Earnings provide the funds.

Ordinance 99-21, passed by the Assembly on July 12, 1999, authorized an increase in the Waste Management Utility Fee from \$2.80 to \$4.00 per month per household to pay for the Solid Waste Recycling Program. The Ordinance stated

that the increase would begin with the first monthly billing after the assembly authorizes a solid waste recycling program. September 2000 will be the first full month services will be available to users. As such, the rate increase will become effective and billed starting September 2000.

This ordinance funds a contract with Capitol Disposal to operate a recycling center at the landfill. The center should initially open Saturday, September 2, 2000. When the recycling center is fully operational, it will accept cardboard, newspaper, aluminum cans, steel cans, glass, and non-ferrous metal items. The recycling center will be open to the public from 8 a.m. to 5 p.m. every Wednesday and Saturday.

After this ordinance is adopted, the Hazardous Waste Management Fund Retained Earnings will be \$145,900.

**I recommend that the Assembly adopt this ordinance and authorize the Solid Waste Recycling Program.**

*A form of motion for this purpose would be as follows:*

*I move that we adopt Ordinance 2000-11(E) and authorize a solid waste recycling program.*

b. Ordinance No. 2000-11 (F)

**An Ordinance Appropriating To The Manager The Sum Of \$357,820 For The Following Capital Projects: Airport Revolving Capital Reserve Account, Replacement Of Airport Security Vehicle And Snow Removal Equipment, And Relocation Of The Automated Surface Observation System. Such Funds Provided By The Passenger Facility Charges.** Presented by the Manager.

This ordinance appropriates Passenger Facility Charges (PFC) imposed by the Juneau International Airport under the second PFC application. The charges will be used to fund new capital projects and for reimbursement of the Airport Revolving Capital Reserve Account.

The following projects will be funded:

1. Airport Revolving Capital Reserve Account: \$82,820

This account will be used to provide contingency funds for new and on-going capital projects, local match to new Federal Aviation Administration (FAA) funded projects and local match to amended FAA projects. This is an on-going, revolving account.

2. Replacement of Airport Security Vehicle: \$30,000

The current vehicle requires continual maintenance; the depreciated value has reached the point where the extensive repairs required are not prudent. The vehicle is used for responding to emergencies, performing routine patrols

of the airfield, parking ramps and tenant facilities, and carrying visitors for tours of the airport.

3. Replacement of Snow Removal Equipment: \$180,000

The current grader is 13 years old and is mechanically unreliable. This replacement of the grader is part of the approved snow removal equipment replacement plan.

4. Relocation of the Automated Surface Observation System (ASOS):  
\$65,000

Currently the ASOS equipment is located in an area that is needed for taxiway extensions and commercial ramp development. The project involves the relocation and site preparation of the ASOS to allow for this work.

Enclosed in your packets is a copy of the Record of Decision issued by the FAA, which provides approval for the application and specific information about the approval.

This action was approved at the Airport Board Meeting of June 14, 2000.

**I recommend that this ordinance be introduced and set for public hearing at the next regular meeting.**

c. Ordinance No. 2000-27

**An Ordinance Of The City And Borough Of Juneau, Alaska, Authorizing The City And Borough To Issue General Obligation Bonds In The Principal Amount Of Not To Exceed \$7,717,000 To Finance Certain Renovations, Upgrades And Improvements To School Facilities, And Providing For The Submission To The Qualified Voters Of The City And Borough At The Election To Be Held Therein On October 3, 2000, Of The Propositions As To Whether Or Not The City And Borough Should Incur Such Indebtedness And Issue Such Bonds For Such Purposes.**  
Presented by the Manager.

Approval of this ordinance will authorize placing before the voter, on the October 3, 2000 ballot, the question of issuing \$7,717,000 in general obligation bond debt. The funds will be used to pay for the cost of design and construction of:

Auke Bay Roof Replacement	934,000
Harbor Roof Replacement	150,000
Marie Drake Roof Replacement	855,000
Gastineau Heating/Ventilation	190,000
Floyd Dryden Gym Floor Replacement	155,000
Floyd Dryden Renovations	5,185,000
High School Heating and Ventilation	93,000
High School Auxiliary Gym Floor Replacement	155,000

The School District has received confirmation from the Department of Education that these projects are approved for 70% reimbursement under the State's School Construction Bond Debt Reimbursement Program. To meet the requirements of the State's reimbursement program, the bonds will be issued for a period of 10 years. Annual debt service on the bonds at an interest rate of 6% would be approximately \$1,050,000 before state reimbursement. Annual debt service after the state reimbursement, assuming the State Legislature fully funds the reimbursement program, would be \$314,500. It is the intent to pay this debt service cost from the 1% sales tax levy also being presented for voter approval on October 3. Accordingly, this proposition has been drafted to require voter approval of the 1% temporary sales tax proposition in order to become effective.

I recommend this ordinance be set for public hearing at the next regular Assembly meeting.

d. Ordinance No. 2000-29

**An Ordinance Providing for the Levy and Collection of a Temporary One Percent Areawide Sales Tax on the Sale Price of Retail Sales, Rentals, And Services Performed Within the City and Borough of Juneau; Such Tax to Be Effective on January 1, 2001, for a Period of 5 Years Only, the Proceeds of Which Are to Be Used for the Repair and Rehabilitation of Schools, for Expansion and Improvement of Bartlett Regional Hospital, for Construction of Recreational Facility at Savikko Park; and Calling for an Election on Whether Such Sales Tax Should Be So Levied.** Presented by the Manager.

CBJ currently has a temporary 1% sales tax which expires on December 31. This ordinance seeks voter approval for a new 1% sales tax extending for 5 years. The stated intent of the Assembly is to devote revenues from the tax to school repairs and improvements, hospital expansion and improvements, and a covered ice rink and recreational facility at Savikko Park. Spending on the recreational facility is subject to voter approval of an advisory measure. The advisory measure will be presented as a resolution at your next meeting.

If the Assembly decides to eliminate the advisory vote, it may do so at the next Assembly meeting.

**I recommend that this ordinance be introduced and set for action at your next regular meeting.**

e. Ordinance No. 2000-30

**An Ordinance Providing for the Levy and Collection of a Temporary Three Percent Areawide Sales Tax on the Sale Price of Retail Sales, Rentals, and Services Performed Within the City and Borough of Juneau, Such Tax to Be Effective on July 1, 2002, for a Period of Five Years Only, the Proceeds of Which Are to Be Allocated for Certain Purposes as Set Forth Herein; and Calling for an Election on Whether Such Sales Tax Should Be So Levied.** Presented by the Manager.

CBJ currently has a 3% temporary sales tax which expires on July 1, 2002. This ordinance seeks voter approval for a 5-year extension of the tax. The stated intent of the Assembly is to divide tax revenues equally between three groups of expenditures listed in the ordinance. This measure is presented to the voters well before the current tax expires as a precaution because the revenues from this tax are a major component of the municipal budget.

**I recommend that this ordinance be introduced and set for action at your next regular meeting.**

2. Resolutions

a. Resolution No. 2043

**A Resolution Requesting Fiscal Year 2001 Safe Communities Funding from the Alaska Department of Community and Regional Affairs.**

This resolution requests the Alaska Department of Community and Regional Affairs to distribute funds from the Safe Communities Fund to the City and Borough. Under AS 29.60.350(b), a municipality may not receive payment from the fund until it submits to the department a resolution of the governing body of the municipality requesting such payment. The CBJ budgeted \$703,600 in FY 2001 for Safe Communities Revenue.

**I recommend that this resolution be adopted.**

C. Transfer Request:

1. Transfer Request No. T-694

**Transfer Request No. T-694 Transfers \$50,000 In Port Funds From The Steamship Wharf/Marine Park Deckover Project To The Harbors Comprehensive Waterfront Plan.**

The \$100,000 originally budgeted for the Comprehensive Waterfront Plan is insufficient to accomplish the scope of the projects as developed and detailed by the Docks and Harbors Board. The-basic scope of the project is outlined below:

- Comprehensive solicitation of applicable public and private sector input on local maritime and accessory issues
- Review of current maritime activities on the municipal and private sector waterfronts.
- Evaluation of projected local public and private maritime activities based on local, regional and national trends.
- Description of projected municipal maritime infrastructure needs and estimated costs.

- Development of an efficient and cost-effective strategy for accommodating those needs.

The Committee of the Whole (COW) placed the Deckover project on hold pending completion of the Waterfront Plan. Once the Plan is complete, the project will be re-considered by the Assembly and either approved, and funded, or not approved.

After the transfer is approved, the available fund balances, budgets, and status for the projects will be as follows:

Transfer Status/ Project Number/ Project Name	Unobligated Funds Available Prior to Transfer	Unobligated Funds Available After Transfer	Total Project Budget After Transfer	Status
Transferred from:				
H354-67/ Steamship Wharf/Marine Park Deckover	\$726,100	\$676,100	\$1,354,000	Ongoing
Transferred to:				
H354-72/ Harbors Comprehensive Waterfront Plan	\$-0-	\$50,000	\$150,000	Ongoing

This action was approved at the Docks and Harbors Board Meeting of June 29, 2000.

**I recommend approval of this transfer.**

D. Bid Awards:

1. **Contract No. E99-418 Norway Point Float.**

Bids were opened on the subject project on July 7, 2000. The bid protest period expired at 4:30pm on July 11, 2000. Results of the bid opening are as follows:

RESPONSIVE	TOTAL BID
<b>Western Marine Construction, Inc.</b>	<b>\$132,500.00</b>
Trucano Construction Company	138,250.00
Engineer's Estimate	\$163,250.00

The project consists of reconstructing a pile-supported float dock consisting of approximately 24-foot long by 24-foot side concrete float, connected to shore by approximately 80-foot long by 6-foot wide aluminum gangway at Norway Point.

The funding source for this project is the Harbor Operations Reserve Fund. Total project funds for this project is \$182,000.

**I recommend award of this project to Western Marine Construction, Inc. in the amount bid, for a total award of \$132,500.00.**

**2. Contract No. 00-416 Roadway Deicing Chemicals**

Bids were opened on the subject project on July 11, 2000. The Protest period expired at 4:30 p.m. on July 14, 2000. Results of the bid opening are as follows:

<u>Business Name</u>	<b>Section I</b>	<b>Section II</b>
Van Waters and Rogers	\$52,500.00	\$2,727.00
Wolfkill Feed and Fertilizer	No Bid*	\$4,700.00
Encumbered	\$62,200.00	

\*A number of bid packets were distributed. Only 2 vendors responded to the bid. Wolfkill does not supply CG 90 Surface Saver (Section I).

This price represents a reduction from our 1997 contract price, our last 3 year bid.

Section I, CG 90 Surface Saver	1997	\$251/ton
	2000	250/ton

Section II, Calcium Chloride	1997	\$355/ton
	2000	272/ton

**I recommend award of this project to Van Waters and Rogers in the amount bid, for a total award of \$52,500.00 Section I, and \$2,727.00 Section II.**

**3. Contract No. 00-441 Urea Deicing Chemicals For The Juneau International Airport**

Bids were opened on the subject project on July 11, 2000. The Protest period expired on July 14, 2000 at 4:30 p.m. Results of the bid opening are as follows:

<b><u>Business Name</u></b>	<b>Section I</b>
Van Waters and Rogers	\$62,000.00
Wolfkill Feed and Fertilizer	65,200.00
Encumbered	\$68,000.00

**I recommend award of this project to Van Waters and Rogers in the amount bid, for a total award of \$62,000.00.**

VIII. ORDINANCES FOR PUBLIC HEARING

a. Ordinance No. 2000-11 (A)

**An Ordinance Appropriating To The Manager The Sum Of \$378,254 For Construction Of Phase I Of The Runway Safety Areas And For Environmental Work For Future Runway Safety Area Construction Affecting Wetland Areas At The Juneau International Airport. Such Funds, \$367,623, Provided By The Federal Aviation Administration And \$10,631 Provided By The Alaska Department Of Transportation And Public Facilities.** Presented by the Manger.

This ordinance appropriates \$367,623 in a Federal Aviation Administration (FAA) grant and \$10,631 in an Alaska Department of Transportation and Public Facilities matching grant for construction of phase I of the runway safety areas, and for environmental work related to proposed expansion in areas designated as wetlands at the Juneau International Airport. This amount will be added to the funds provided by Ordinance 99-17(AJ)am to bring the total project cost to \$3,913,531.

The runway safety area project is a high FAA priority. Phase I of the construction will construct safety areas parallel to the existing runway in locations not requiring environmental permits.

**I recommend this ordinance be adopted.**

*Public Hearing*  
*Assembly Action*

b. Ordinance No. 2000-11 (B)

**An Ordinance Authorizing The Manager To Transfer The Sum Of \$100,000 From Harbor Operations To The Statter Harbor Improvements Capital Project.** Presented by the Manger.



This ordinance will transfer \$100,000 in Harbor contingency funds to the Statter Harbor Improvements capital project. These funds will provide for additional electrical work (lighting) and associated administrative costs.

The Docks and Harbor Board approved this action at their June 29, 2000, Regular Meeting.

**I recommend this ordinance be adopted.**

*Public Hearing*  
*Assembly Action*

- c. Ordinance No. 2000-11 (C)  
**An Ordinance Appropriating To The Manager The Sum Of \$39,895 For Delinquency Prevention. Such Funds Provided By The Alaska Department Of Health And Social Services.** Presented by the Manger.

This ordinance appropriates a \$39,895 Alaska Department of Health and Social Services grant for a delinquency prevention program. These grant funds are being passed through the City and Borough of Juneau to the Southeast Alaska Guidance Association (SAGA). This is the third year of a three-year delinquency prevention plan. This year's program will focus on summer youth employment and wilderness challenge.

A copy of the Notification of Grant Award and Grant Agreement can be found in your packet.

**I recommend this ordinance be adopted.**

*Public Hearing*  
*Assembly Action*

- d. Ordinance No. 2000-11 (D)  
**An Ordinance Appropriating To The Manager The Sum Of \$3,174,400 To Fund \$2,615,000 Of Capital Projects And \$559,400 In Operational Support To Cruise Ship Tourism. Such Funds Provided From Marine Passenger Fees.**

This ordinance appropriates \$3,174,400 in Marine Passenger Fees, of which \$2,615,000 is for capital improvement projects and \$559,400 for operations and maintenance. Since being heard by the Committee of the Whole on June 26 2000 the CBJ Finance Department has reduced the estimate of the revenue by \$350,000. The following projects have been reduced to meet the new projection: Visitors Center by \$100,000, Decorative Street Lights by \$50,000, and Docks Dredging by \$200,000.

Both the Public Works and Facilities Committee and the Assembly Committee of the Whole have reviewed the projects. One change has been

made since the Committees' reviews, \$60,000 was added to fund 30 minute bus service for May and June of 2001.

Capital Improvement Projects:

<i>Facilities</i>	
Construct Visitor Center/Waterfront Vendor/Customer Shelters near wharves	\$ 650,000
Auke Bay Commercial Loading Facility	500,000
Gold Creek Entrance Enhancement	150,000
Upgrade National Guard Dock for tugboats and large commercial vessels	300,000
Transit Facility-Match Federal Funds	150,000
<i>Maintenance</i>	
Rebuild road to SAGA lodge for tourist access	50,000
Downtown sidewalk, stairway, street reconstruction	50,000
Mt. Roberts Trail and all trail maintenance	250,000
IVF Electrical Upgrade	110,000
Commercial (visitor) Launch Ramp Access improvements	220,000
Refinish downtown streetlights	150,000
Commercial Trail Planning	<u>35,000</u>
Total Capital Improvement Projects	<u>2,615,000</u>

Operational Funding:

General Fund:

Fund Balance:

Reimbursement for the baseline noise study of flightseeing operators 100,000

City Manager:

1 FTE Administrative Assistant I (tourism) 42,400  
 Local Emergency Planning Committee 10,000  
 Planning & Policy Committee tourism long range plan 100,000  
 Flightseeing mediation 100,000

Service Area 9:

Parks and Recreation:

Trail Monitor (seasonal) 25,000

Capital Transit

Capital Transit 30 minute service (seasonal) 60,000

Visitors Services:

Juneau Convention & Visitors Bureau-Visitor Information Services 97,000

Docks:

Tourism “Ambassador” on Waterfront (seasonal) 25,000

Total Operational Support 559,400

Total \$3,174,400

**I recommend this ordinance be adopted.**

*Public Hearing*

*Assembly Action*

- e. Ordinance No. 2000-28  
**An Ordinance Amending the Penal Code to Allow the Discharge of Firearms within the Mendenhall Wetlands State Game Refuge.**  
Presented by the Manger.

This ordinance amends the CBJ firearms ordinance to be consistent with state and federal waterfowl hunting regulations on the Mendenhall Wetlands State Game Refuge.

Currently, CBJ ordinance prohibits discharging firearms within one-half mile of a road. However, state and federal waterfowling regulations permit waterfowl hunting on the wetlands. Due to the inconsistency, every year questions arise regarding hunters discharging shotguns on the wetlands, which leaves officials trying to explain to the public these conflicting regulations and ordinances. This ordinance allows only the discharge of shotguns on the wetlands – not rifles and handguns.

The local State Fish and Wildlife Protection Division (Department of Public Safety) and the State Division of Wildlife Conservation (Department of Fish and Game) support this ordinance.

**I recommend this ordinance be adopted.**

*Public Hearing*  
*Assembly Action*

IX. UNFINISHED BUSINESS

1. Resolution No. 2040  
**A Resolution Authorizing the Manager to Donate Surplus Dive Rescue and Recovery Equipment to Southeast Aquatic Safety, Inc.**

This resolution endorses the efforts of South East Aquatic Safety, Inc. (S.E.A.S.) to form a non-profit dive recovery team. Through this resolution, Capital City Fire and Rescue (CCF/R) will be rededicating their dive recovery program to working within the scope of S.E.A.S. This will provide a stronger framework for professional training, and will broaden the ability of individuals who have been trained in diving but are not members of CCF/R, to participate in dive recovery operations. CCF/R members who are active divers have been encouraged to join and participate with S.E.A.S.

The attached inventory list indicates the quantity and type of equipment that will be donated to S.E.A.S. and related descriptive information.

**I recommend that the Assembly adopt this Resolution.**

- X. NEW BUSINESS
- XI. STAFF REPORTS ON NON-AGENDA ITEMS
- XII. ASSEMBLY REPORTS ON NON-AGENDA ITEMS
  - A. Committee Reports
  - B. Liaison Reports
  - C. Presiding Officer Reports
- XIII. ASSEMBLY COMMENTS AND QUESTIONS
- XIV. CONTINUATION OF PUBLIC PARTICIPATION ON PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- XV. ADJOURNMENT

Note: Agenda packets are available for review at the Juneau Municipal Libraries.

ADA Accommodations Available Upon Request: Please contact the Clerk's Office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's Office telephone number is 586-5278, TDD 586-5351, e-mail: Laurie\_Sica@ci.juneau.ak.us.