

**Juneau Commission on Sustainability  
March 7, 2012  
DRAFT Minutes  
Large Conference Room, Downtown Library**

Present: Mary Becker, Steve Behnke, Eva Bornstein, Alida Bus, Jenni Lefing, Kate Troll, and Darrell Wetherall. Jenni Lefing kept the minutes.

Others present: Staff Liaison Beth McKibben

Public: Amy Skilbred- update on JCAP

I. CALL TO ORDER

Kate Troll called the meeting to order at 5:40 pm

II. AGENDA CHANGES:

Energy Plan doesn't require action

III. APPROVAL OF MINUTES:

Minutes of January 29, 2012 Annual Retreat and February 1, 2012 were approved.

IV. PUBLIC PARTICIPATION: None.

V. ACTION ITEMS: None.

VI. INFORMATION ITEMS:

A. Energy Plan: Amy Skilbred, who has been involved with the development of JCAP, shared her thoughts on developing an energy plan for Juneau, one of the "top actions" in the JCAP.

1. Amy Skilbred provided the following information on the Southeast Integrative Resource Plan:

- It looks at Southeast Alaska and different energy uses for current and future needs.
- Emphasizes that energy efficiency and conservation measures should always be the first step, so measures such as electric interties, are not supported.
- Recommends that biomass is the "problem solver" for Southeast Alaska. However the issue of building a plant in SE to develop pellet stoves is not necessarily feasible, as it would have to compete with the pellet industry outside of Alaska.
- Recommends regional conservation.
  - For example, the SW Alaska plan looks at working with electric companies for a reduced fee.

2. Amy provided the following recommendations for developing a Juneau energy plan:

- Juneau should be looking at our energy needs and how we meet them.
- Find out what AEL&P is looking at, including what their plans are for managing energy demands in the future, and share with Juneau.
  - Darryl stated that AEL&P does have a plan for looking ahead that includes a formula that shows expected growth and unique situations that could factor in (such as capitol move, electric vehicles, etc.).
  - Darryl also noted that AEL&P is in the process of hiring an Energy Efficiency Coordinator.
- Explore other hydro potentials in Juneau.
- Energy conservation is the number one thing that should be done, including increasing weatherization of homes, energy efficiency, such as at heat pumps, geothermal pumps, etc.
- Figure out the low/intermediate growth for Juneau.
- Think about what can be supplied to Juneau regionally and what we can supply to others.

B. Amy Skilbred showed the *Emission Inventory Community Worksheet* (built on work of Alida and Maria), a deliverable of the JCAP project.

- This worksheet is able to show the MOBTU, green house emissions, totals, and percents by building for: heating oil, propane, wood, equipment, mine operations, highway, air travel, marine highway travel, and waste.
- Only internal energy consumptions can be provided so does not include Alaska Airlines jets (they fuel outside of Juneau).
- To date, two points of data have been entered (2007 and 2010). Energy use did go down from 2007 to 2010, but there were different winters. The hope is to put in 2011 data to get a better idea.
- There is currently know-one using this worksheet, but it can be passed on to the city/ JCOS could do it. There is a guide on how to gather all the data.
- It was noted that information couldn't be distributed in its "raw form."

C. Amy shared the *City (CBJ Government Buildings) Worksheet*, which was set up for the city to look at each building and its energy use. Diana Anderson at CBJ now has the worksheet and plans to fill it out.

D. Amy stated that she would be willing to work with JCOS on moving forward. Discussion took place on the Energy Plan and the Emission Inventory Community Worksheet, and what JCOS should do next:

- Invite Kim, City Manager, to the next full JCOS meeting to gauge level of interest and reactions.
  - Be prepared with a statement of need for an energy plan and rest of JCAP Implementation.
- Funds need to be identified (for all of JCAP Implementation)
  - Find out if SEIRP has funding for JCAP implementation
  - Explore grant opportunities, such as the Sustainable Community Planning Grant.
- Explore how to do it in a cooperative way?
- It was suggested that the committee could help formulate what should be in the energy plan.
- Capture in writing what Amy laid out in relationship to SEIRP
- Learn more about AELP plans in terms of coordinating them
- Community Worksheet: JCAP Implementation Committee or a CBJ staff member could take this over, as it involves communication to only about 10 people. Perhaps, the commission can request this. [This could be an action or information item.]

#### E. City Liaison Report:

Beth handed out copies of Juneau Climate Implementation Plan for JCOS Members.

#### F. Items up for Assembly Action:

- Mary Becker discussed the Willoughby District issue and suggested that this may be an area that JCOS could focus on energy items.
- Mary also mentioned that the city is working on budgets and there will be cuts.
- There is no news on the solid waste contract.
- Mary mentioned to keep our eyes out that if there is something JCOS can give letters of support for. It was noted that when the Willoughby project went the Planning Commission, there was a letter of support from JCOS.
- Nancy, JCOS member, plans on looking at CIP requests and look at where there are ways to give recommendation on energy efficiencies, and forward this information on to the assembly.

#### G. Committee Reports

##### 1. JCAP Implementation Committee

- Committee met February 15. Minutes are in packet. At the meeting, they went through top action items in the JCAP and discussed each of them, and whether JCOS could do anything and help see items move on.
- #9: coordinate with JCOS and Green Team to implement a public outreach and education campaign- Ch 3 lays out a plan for outreach
- Not ready to come back to whole group as a whole yet, but good for JCAP Implementation and Outreach committees.
- Next JCAP Implementation Committee Meeting- Wed 03/21 at 5:30 pm.

##### 2. Outreach/Education Committee

- Committee met February 21. Minutes are in packet. At the meeting, historical information on the committee was shared, and a discussion took place on how the committee could play a role in JCAP Implementation, using the Outreach Actions outlined in Chapter 3 of the JCAP Implementation Plan.
- Committee is working on gathering information on different sustainability topics (such as recycling, home weatherization, bicycle tune ups, growing food locally) to have in brochures at events, and also on the blog/webpage- with links.
- Logos- What's our Identify? It was suggested that there be a JCOS logo, not just a JCAP logo.
  
- Questions that need answers to help determine committee's roles:
  - What support can JCOS get from the city in the plan's implementation?
  - Who can we go to at the city for support?
  - Implementation plan states that a "coordinator is needed to implement the Public Outreach and Education Plan effectively," and that ideally it be a CBJ employee. Who at the city is this person?

A discussion took place on how the Outreach Committee can work together with the JCAP Implementation Committee. It was decided that there would be a joint Outreach and JCAP Implementation Committee meeting on 03/21. The originally scheduled 03/19 Outreach Committee is canceled and moved to this joint meeting.

### 3. Green Team

- The next Green Team meeting is 03/21 1-2pm. It was asked who from JCOS was going to that meeting. It was suggested that Alida attend this meeting.

### 4. Initiatives Committee:

- This committee has not yet met, and right now there are only two members (Kate and Lisa).
- Kate has met with Mayor Bruce Bothello, about the Cruise Ship Initiative. He encouraged JCOS to submit a letter quickly, so Kate will draft a letter.

### Additional Actions:

- Each committee has a task of developing a narrative that includes: current focus, support needs, questions, and point of contact before the April meeting.
- Put together a big list together of questions for Kim on what we need to include:
  - How much staff support? Who is the point for us?
- Darryl will touch base with AEL&P about their interest in being involved with the Energy Plan.

April Meeting: Jenni, Alida, and Kate will not be able to attend the April meeting, Beth will send out an e-mail to do a head count.

D. ADJOURNMENT: 7:17 pm.