JOB ANNOUNCEMENT

HEAD LIFEGUARD
PERMANENT FULL-TIME POSITION
37.5 hours per week
$18.58 Hourly

NOTE: PREVIOUS APPLICANTS WILL BE CONSIDERED AND NEED NOT REAPPLY

Are you a team player?

Are you safety and detail oriented?

Are you a certified lifeguard?

If you answered “yes” to these questions, come join the team at the Augustus Brown Swimming Pool!

This is a fully benefited position. The City and Borough of Juneau offers a competitive salary package that includes the opportunity for regular wage increases, an excellent health insurance program, leave, and retirement credit through PERS (Public Employees’ Retirement System).

RESPONSIBILITIES
Under general supervision, manages City and Borough pool(s) in the absence of the aquatics manager and pool manager. Monitors activities and staff to prevent accidents and assure that facility rules and practices are observed.

Typical responsibilities include the following:

- Opens and closes swimming pool facility.
- Enforces facility rules regarding use of pool, exercise area, sauna, locker rooms and general public areas.
- Rescues swimmers in danger of drowning; administers first aid and CPR.
- May recommend selection of swimming instructors and cashiers (aquatic attendants). Supervises, directs, trains and evaluates lifeguards, swimming instructors and cashiers; recommends disciplinary actions.
- Recommends work schedule for instructors and cashiers. Finds an appropriate sub when short staffed.
- Teaches swimming to students of all ages and skill levels if short staffed.
- Prepares attendance reports
- Completes incident/accident reports as needed, notes employee performance, reports rule violations by patrons and other unusual happenings. Notifies Pool Manager and Aquatic Manager of any serious incidents or pool issues.
- Determines chlorine content and pH value of water using water testing kit. Takes and records air and water temperatures.
- Inspects facility for cleanliness. Hoses decks, cleans floors, walls, doors and windows as needed. May shovel snow from walks. Or assigns other employees to these responsibilities.
- Other duties as assigned.

MINIMUM QUALIFICATIONS
Education: None

Experience: Certified as an American Red Cross Life Guard or the equivalent; AND

CONTINUED ON BACK SIDE
Current First Aid and CPR certificates, AND

At least 18 years of age at time of appointment.

Desired Qualification:

Certification as an American Red Cross Water Safety Instructor or other specialized certification in diving, scuba diving or kayaking as appropriate is highly desirable but not required.

NOTE: For more details about benefits, please visit the following website: http://www.juneau.org/personnel/benefits.php

CLOSING DATE

A completed CBJ application form, Number P001, must be received by the Human Resources & Risk Management Department before the close of business (4:30 p.m. Alaska Standard Time) on April 3rd, 2015.

WHERE TO APPLY

Mail completed application to:
City and Borough of Juneau
Human Resources & Risk Mgmt. Department
155 South Seward
Juneau, Alaska 99801
www.juneau.org/human_resources

OR

Visit
http://www.juneau.org/personnel/jobs.php
for instructions on how to submit an application via email

Drop off completed application to:
City and Borough of Juneau
Human Resources Risk Mgmt. Department
101 Municipal Way, Suite 101
Juneau, Alaska 99801

OR

Fax completed application to:
(907) 586-5392

THE CITY AND BOROUGH OF JUNEAU IS AN EQUAL OPPORTUNITY EMPLOYER