JOB ANNOUNCEMENT

POLICE OFFICER-LATERAL ENTRY
PERMANENT FULL-TIME POSITION
$29.99 – $34.41 Hourly (DOQ)

(9 vacancies)

Officers with at least 2 years of experience in their respective field.

- 2 years - $29.99
- 3 years - $31.05
- 4 years - $32.12
- 5 years - $33.24
- 6 years or more - $34.41

Are you a current or former Police Officer who has the energy, compassion and commitment to help serve the citizens of Juneau?

Come join our team and help make a difference!

This is a fully benefited position. The City and Borough of Juneau offers a competitive salary package that includes the opportunity for regular wage increases, an excellent health insurance program, leave, and retirement credit through PERS (public employment retirement system).

Juneau Police Department......Committed to Service and Excellence

RESPONSIBILITIES

- Conducts patrols on foot, bicycle, or in a police car to observe activities found on City-Borough streets, business establishments, residential areas and public areas. Uses discretion as to when to take enforcement actions or initiate peace keeping measures.

- Operates police car or other vehicle; observes the public; investigate accidents, determines violations of applicable laws, issues citations; takes necessary action to enforce compliance with federal, state, and local laws and city ordinances.

- Takes charge of situations which require involvement of law enforcement personnel such as: car accidents, emergencies and public disturbances. Assesses the situation and determines immediate response to ensure protection of life and property. Administers first aid, directs traffic and requests emergency assistance or vehicles. Performs on-site personal interviews and records facts.

- Responds to calls for service or through self initiated activity investigates civil and criminal complaints, crimes, disturbances or other unusual circumstances; evaluates the situation and determines if violations of the law occurred or if police action is required, then takes appropriate action.

- Questions and obtains statements from witnesses, collects and preserves evidence, prepares criminal and civil complaints, serves process papers and citations.

- Refers victims to appropriate agencies, such as Family and Youth Services, medical authorities, or appropriate domestic violence programs.

- Properly uses specialized police equipment such as cameras, radar, blood-alcohol testing instruments, radios, and various less lethal and deadly weapons.

- Apprehends, pursues, restrains, and detains suspects and violators. Makes arrests and transports prisoners.

- Testifies in court in both civil and criminal cases.

- Prepares reports of investigations and activities, conditions dangerous to the public and unusual circumstances.

- Assists other law enforcement agencies.

CONTINUED ON BACK SIDE
Completes special duty assignments such as public speaking, conducting search and rescue operations, conducting public educational programs and special training sessions. Performs special police/community relations, investigation unit, or metro unit assignments.

Performs other related duties as required.

**MINIMUM QUALIFICATIONS**

Must be a citizen of the United States or a resident alien who is legally authorized to work in the United States; **AND**

High School graduation or possession of a GED certificate; **AND**

Not less than 21 years of age at time of appointment; **AND**

Applicants must possess or obtain a valid Alaska Driver's License by date of appointment.

**Selection Criteria:**
Service within any police/law enforcement department/agency in the State of Alaska.
Cumulative related service in Alaska must include a minimum of two years of uniform patrol duty as a commissioned law enforcement officer (DPS Academy Certified) AND validated evidence of successful completion of a related training academy certified by the appropriate state, federal or local regulatory or oversight agency.

- If outside the state of Alaska, service in a city or metropolitan must include a minimum of two years as defined below:
  - Service in a city of at least 5,000 population as defined by the U.S. office of Management and Budget; **OR**
  - Service in a city that is part of a Metropolitan Area with at least 25,000 population as defined by the U.S. Office of Management and Budget; **AND**

- Cumulative related service must include a minimum of two years of uniform patrol duty as a commissioned law enforcement officer AND validated evidence of successful completion of a related training academy certified by the appropriate state, federal or local regulatory or oversight agency.

“Good Standing” A current or former Police Officer who may be employed or re-employed to a full service Police Department. This includes currently employed Police Officers who are able to discharge all their duties without any administrative, mental, or disciplinary hindrance. In addition, before retirement, was authorized by law to engage in or supervise the prevention, detection, investigation, or prosecution of, or the incarceration of any person for, any violation of law, and had statutory powers of arrest. This does not include Police Officers who resigned in lieu of discipline or that may have led to discipline.

NOTE: Military Police, Detention/Correction Officer, Reserve Officer, Park Ranger/Park Police, Capital Police, Detention/Jail/Court Security Sheriff’s Deputy or Marshall, Special District Police, Railroad Police, Village Public Safety Officer, and federal law enforcement personnel will **NOT** be considered as previous related experience.

**Extra Experience Points:**
1) 0 points given for 2 years of experience
2) 5 points given for Police Officers with 3 or more years of experience
3) 10 points given for Police Officers with 3 or more years of experience and have an Alaska Council Police Officer Certificate

Standards applied for selection will be not less than the Basic Standards for Police Officers. (13 AAC 85)

**SELECTION PROCESS**

1) Submit CBJ application
2) Physical Fitness Test
3) Phase 1 Psychological Testing
4) Oral Board Interview
5) Conditional Job Offer
6) Background/Polygraph/Phase 2 Psychological Testing
7) Final Job Offer
8) Controlled Substances Screening

NOTE: Applicants who materially misrepresent any information provided in the employment process will be excluded from further consideration or dismissed if already employed.

NOTE: This position is union represented.
NOTE: This is a benefited position. For more details about benefits, please visit the following website:
http://www.juneau.org/personnel/benefits.php

CLOSING DATE
A completed CBJ application form, Number P001, must be received by the Human Resources & Risk Management Department to be considered. This bulletin announces open until filled.

NOTE TO APPLICANTS
This recruitment will be used to create an eligible list to fill future vacancies, which may occur within the next twelve months subject to an interview and re-evaluation of the candidate’s current job performance. At the discretion of the Chief of Police, the eligible list may be extended up to two years from the effective date.

The City and Borough of Juneau may revise or change the examinations or examining procedure at any time during the period, and require candidates to meet the revised examination procedures or pass the revised examinations to maintain eligibility for appointment.

Successful applicants will be notified by the Juneau Police Department for the next step of the recruitment process.

WHERE TO APPLY:

Mail completed application to: OR Visit the following website:
City and Borough of Juneau
Human Resources & Risk Mgmt. Department
155 South Seward Street
Juneau, Alaska 99801
www.juneau.org/human_resources

OR
Fax completed application to:
(907) 586-5392

The City and Borough of Juneau is an equal opportunity employer