JOB ANNOUNCEMENT

POLICE OFFICER
PERMANENT FULL-TIME POSITION
$28.98 - $31.05 Hourly (DOQ)

Do you want to be a part of a professional established law enforcement team?

Do you have what it takes to promote and enforce city, state and federal laws?

If you have the energy, compassion and commitment to help serve the citizens of Juneau, then join our team and help make a difference!

The Juneau Police Department has openings for enthusiastic, customer service oriented individuals. If you enjoy serving the public and are committed to service and excellence, we would be interested in hearing from you!

This is a fully benefited position. The City and Borough of Juneau offers a competitive salary package that includes the opportunity for regular wage increases, an excellent health insurance program, leave, and retirement credit through PERS (public employment retirement system).

Juneau Police Department......Committed to Service and Excellence

RESPONSIBILITIES:

- Conducts patrols on foot, bicycle, or in a police car to observe activities found on City-Borough streets, business establishments, residential areas and public areas. Uses discretion as to when to take enforcement actions or initiate peace keeping measures.
- Operates police car or other vehicle; observes the public; investigates accidents, determines violations of applicable laws, issues citations; takes necessary action to enforce compliance with federal, state, and local laws and city ordinances.
- Takes charge of situations which require involvement of law enforcement personnel such as: car accidents, emergencies and public disturbances. Assesses the situation and determines immediate response to ensure protection of life and property. Administers first aid, directs traffic and requests emergency assistance or vehicles. Performs on-site personal interviews and records facts.
- Responds to calls for service or through self initiated activity investigates civil and criminal complaints, crimes, disturbances or other unusual circumstances; evaluates the situation and determines if violations of the law occurred or if police action is required, then takes appropriate action.
- Questions and obtains statements from witnesses, collects and preserves evidence, prepares criminal and civil complaints, serves process papers and citations.
- Refers victims to appropriate agencies, such as Family and Youth Services, medical authorities, or appropriate domestic violence programs.
- Properly uses specialized police equipment such as cameras, radar, blood-alcohol testing instruments, radios, and various less lethal and deadly weapons.
- Apprehends, pursues, restrains, and detains suspects and violators. Makes arrests and transports prisoners.
- Testifies in court in both civil and criminal cases.
- Prepares reports of investigations and activities, conditions dangerous to the public and unusual circumstances.
- Assists other law enforcement agencies.
- Completes special duty assignments such as public speaking, conducting search and rescue operations, conducting public educational programs and special training sessions. Performs special police/community relations, investigation unit, or metro unit assignments.
- Performs other related duties as required.

CONTINUED ON BACK SIDE
MINIMUM QUALIFICATIONS

Must be a citizen of the United States or a resident alien who is legally authorized to work in the United States; AND
High School graduation or possession of a GED certificate; AND
Not less than 21 years of age at time of appointment; AND
Applicants must possess or obtain a valid Alaska Driver's License by date of appointment.

NOTE: As part of the selection process, applicants are subject to a background investigation that includes a criminal background review, fingerprinting, investigative review and polygraph examination. All information provided by the applicant will be verified. Applicants who materially misrepresent any information provided in the employment process will be excluded from further consideration or dismissed if already employed.

SPECIAL NOTE: Appointment to Police Officer positions will be made conditionally pending successful completion of all portions of the background process, the medical evaluation, psychological evaluation, and receipt of verified negative results of pre-employment testing for controlled substances.

NOTE: This position is union represented.

Standards applied for selection will be not less than the Basic Standards for Police Officers. (13 AAC 85)

EXAMINATION

PublicSafetyTesting.com conducts the City and Borough of Juneau’s written and physical agility examinations. All applicants, including Juneau residents, must first go through this process and pass the examinations prior to being considered for employment. Please visit their website at: www.PublicSafetyTesting.com and you will be able to fill out your application online and select the testing date, time and location* most convenient for you. For further information e-mail: info@PublicSafetyTesting.com or call 1.866.HIRE-911.

* Dates for periodic testing in Juneau, Alaska will be posted on the above website.

CLOSING DATE

Applicants must be registered for testing with PublicSafetyTesting.com prior to the time & date of next testing (8:30am Alaska standard time) on January 14-16th, 2015. The second set of next testing dates will be March 11-13th, 2015.

For testing dates, Please visit http://www.juneau.org/personnel/jobs.php and click on Police Officer and Dispatcher Testing dates for more details.

RECRUITMENT IS OPEN AND CONTINUOUS

WHERE TO APPLY

PublicSafetyTesting.com

QUESTIONS

If you have questions concerning this job announcement, please contact:

Human Resources & Risk Management Division
City and Borough of Juneau
907/586-5250

NOTE TO APPLICANTS

This recruitment will be used to create an eligible list to fill future vacancies, which may occur within the next twelve months subject to an interview and re-evaluation of the candidate’s current job performance. At the discretion of the Chief of Police, the eligible list may be extended up to two years from the effective date.

The City and Borough of Juneau may revise or change the examinations or examining procedure at any time during the period, and require candidates to meet the revised examination procedures or pass the revised examinations to maintain eligibility for appointment.

Successful applicants will be notified by the Juneau Police Department for the next step of the recruitment process.

THE CITY AND BOROUGH OF JUNEAU IS AN EQUAL OPPORTUNITY EMPLOYER