
**Youth Activities Board Meeting
City Hall Conference Room 224
September 12, 2017
5:30 p.m.**

Meeting Minutes

I. Roll Call

Present – Tom Rutecki, Edric Carrillo, Bonita Nelson, Kathy Tran, Liz Brooks

Absent – Joyce Vick, Tim Wilson, Sarah Cannard

Interim Chair – Liz Brooks

Staff Liaisons: Dave Pusich - Recreation Manager; Ana Corcoran – Administrative Assistant

II. Approval of Agenda- Agenda Approved – motion of approval by Kathy

III. Approval of Minutes – August 8, 2017 approval of minutes by Edric

IV. Contingency Requests- FY18 Available Balance- \$8,725.00

NAME	AMOUNT REQUESTED	AMOUNT AWARDED

V. Discussion Items

A. Election of Officers for Chair & Vice Chair

Self-nominations for Chair are made by Ms. Brook and Mr. Rutecki.

Self-nomination for Vice Chair is made by Ms. Tran.

Ms. Brook would like to be chair to openly and fairly lead the board. Ms. Brooks make note that she has not missed any meetings. She also thinks that being chair would allow her to further grow leadership skills.

Mr. Rutecki thinks that board members need to work together and doesn't think that has happened. He would like to improve the flow of the board.

Mr. Rutecki is elected as Chair and Ms. Tran was elected as Vice Chair.

B. YAB public seat vacancy

Mr. Rutecki comments that his term ends in February for PRAC and is thinking about applying for public YAB seat. PRAC mentioned that they would like to put Mr. Carrillo in as PRAC representative possibly.

C. JAHC vacant seat – Still waiting for Ms. Cannard's replacement.

D. FY19 standardized scoring committee

Mr. Rutecki would like to go through the memo letter from Ms. Skilbred and have to board consider her point to build a committee. He would like the whole board but thinks the committee should meet sooner. He mentions that Parks and Recreation staff probably should attend.

Ms. Nelson comments that it would be smart to make it a different meeting besides the regular monthly meeting.

Mr. Rutecki states that the committees will decide how often the committee would have to meet.

Ms. Tran would like there to be a committee since it will help with the scoring issues that have been discussed in previous meetings. It will allow there to be an equal divide of funds for each of the three categories.

Ms. Nelson questions if the committee will consist of the whole board or a smaller group.

Mr. Carrillo suggests that a smaller group of roughly three people should be part of the committee since there are board members already committed to other boards.

Mr. Carrillo suggests that it should be an open committee once a month and what is the timeline for this committee.

Mr. Rutecki comments that Ms. Skilbred suggests that the public should be aware of what the subcommittee is doing.

Mr. Carrillo makes motion to create subcommittee as a whole committee that meets separately and have the committee made before the grants go out in January.

Mr. Rutecki adds that he will create an agenda for the first committee meeting and have board members send him topics to discuss at the first meeting.

Ms. Nelson asks when the meeting will take.

Mr. Carrillo restates the motion to have Mr. Rutecki as chair of subcommittee and have board members send him agenda topics and select a meeting date and time from there.

Mr. Rutecki asks if the committee would like to meet in the valley, downtown or Douglas.

Mr. Carrillo suggests that the committee should meet on September 28th and make the meeting public by Friday.

Mr. Rutecki will send out emails to confirm time, date and location of the subcommittee meeting.

VI. Liaison Reports

A. JAHC – Not Present

B. JSA – Megan Wallace attending to see what YAB does in order to select the correct representative from JSA.

Tran explained what the board's purpose and goal is.

Brooks: March & April are the busiest since there are grant applications coming in.

C. PRAC – Meet last week and went on a tour to look at the parks located in downtown area.

D. Board Comments

E. Next Meeting – October 10, 2017 to be determined

F. Adjournment – 6:20 pm