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**Youth Activities Board Meeting  
City Hall Conference Room 224  
January 12, 2016  
5:30 p.m.**

**Meeting Minutes**

- I. Roll Call: 5:30pm**  
**Members Present:** John White, Joyce Vick, Tom Rutecki, Sean Boily, Kathy Tran, Liz Brooks  
**Members Absent:** Pete Christensen, Elizabeth Lange, Jeff Sloss  
**Staff Present:** Dave Pusich; Recreation Manager, Chris Day; Administrative Assistant 1
- II. Approval of Agenda-** Mr. White approves agenda as presented
- III. Approval of Minutes – November 17, 2016-**  
**Mr. Boily** says one change from minutes is from the liaison reports section: in JAHC report add in the beginning “members of JAHC spend a lot of effort facilitating other programs in delivery of services to youth.”
- IV. Contingency Requests-** Available Balance- \$15,425.00

NAME	AMOUNT REQUESTED	AMOUNT AWARDED
	\$	
	\$	

- V. Discussion Items**
- A. Standardized Scoring**  
The board discusses the confidentiality of the grant applications until the board has their public meeting. Internal discussion on the grants is welcomed but only internal. Discuss helpful ways to go about scoring the grants which include being fair across the board on all grants. It is also recommended to give plenty of time to review and read the grants. It is addressed that it is helpful to go through all grants before scoring and to revisit the first grants since the perspective on the evaluation may have changed. It is mentioned that a good reference is to look at previous years to see what the requested amount was and how it has changed.

The board decides that it would be beneficial to review the scoring and decrease the number of points in each category. The current scoring amount in each category is 25 and it is mentioned that the score range might be too big.

**VI. Liaison Reports**

**A. JSA**

**Mr. Christensen** is absent from the meeting and no report was given.

**B. PRAC**

**Mr. Rutecki** says the Parks and Recreation Advisory Committee talked about the ORCA program and the proposal for running commercial tours using bicycles that have an electric motor. This program would be mostly for people coming off cruise ships but it will also be open to the community. The commercial tour would be on the trail from Brotherhood Bridge to River Road and it is a fundraiser.

**C. JAHC**

**Mr. Boily** says that he does not have a report for the meeting.

**D. Board Comments**

The board decides to include the Youth Activity Grant scoring criteria as a future action item. The current scoring criteria is up to 25 points which is agreed to be too large of a range.

**E. Next Meeting** – February 9, 2016

**F. Adjournment**- 6:30pm