

**2005**  
 ? Amended

## Business Personal Property (BPP) Declaration

Return to the Assessor's Office on or before January 31, 2005

The U.S. Postmark will be used to determine timely filing. There is no extension for filing provided in the CBJ Code.

### SECTION A – No Longer in Business?

#### STATEMENT OF SALE OR CLOSURE

BPP Account No. \_\_\_\_\_ (Required) Business Name \_\_\_\_\_

If option 1 or 2 below applies, check the appropriate box, sign the Statement of Sale or Closure and return to the Assessor's Office.

- 1. Sold (new owner name) \_\_\_\_\_ Date of Sale \_\_\_\_\_
- 2. Operated less than 90 days in 2004, closed prior to January 1, 2005 and no longer possess BPP.

If option 3 or 4 below applies, check the appropriate box, provide the close date, **proceed to STEP 2** of the Filing Instructions.

- 3. Operated less than 90 days in 2004, closed/ceased prior to January 1, 2005, but possess BPP in the CBJ. (Close Date \_\_\_\_\_)
- 4. Operated 90 or more days in 2004 and have permanently closed/ceased prior to January 1, 2005. (Close Date \_\_\_\_\_)

With regard to said business I do declare, subject to the penalties imposed by CBJ Ordinance, 15.05.060 (f) that to the best of my knowledge and belief the statement above is true, correct and complete.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_  
 Date \_\_\_\_\_ Contact Telephone No. \_\_\_\_\_

### SECTION B – Active Business with no BPP to Declare

- If you have an active business with no BPP to declare, check this box. A brief explanation as to why there is no BPP to declare is required. (Examples: fully furnished location, contract services only)

Proceed to SECTION J - AFFIDAVIT, (page 6)

### SECTIONS D thru H - LIST UNREPORTED ACQUISITIONS ONLY!

#### SECTION D - Furniture and Fixtures

Item Description	Percentage Business Use	Year Purchased	Original Cost	Market/Depreciated Value
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

#### SECTION E – Computers and Software

Item Description	Percentage Business Use	Year Purchased	Original Cost	Market/Depreciated Value
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

**SECTION F – Machinery and Equipment**

<u>Item Description</u> (Year, Make, Model)	<u>Vehicle Identification No.</u>	<u>Percentage Business Use</u>	<u>Year Purchased</u>	<u>Original Cost</u>	<u>Market/ Depreciated Value</u>
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____

**SECTION G – Automobiles and Delivery Equipment**

<u>Item Description</u> (Year, Make, Model)	<u>Vehicle Identification No.</u>	<u>Percentage Business Use</u>	<u>Year Purchased</u>	<u>Original Cost</u>	<u>Market/ Depreciated Value</u>
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	_____	\$ _____	\$ _____

**SECTION H – Leased or Rented Business Personal Property (Do not report real estate)**

<u>Owner, mailing address, city/state/zip</u>	<u>Item Description and Lease or Model Number</u>	<u>Date Lease Began</u>	<u>Original Cost</u>	<u>Lease Pmt/ Market Value</u>
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

**SECTION I – Supplies, Non-Consumables and Expensed Items as of January 1, 2005**

**Part A - Supplies**

\$ \_\_\_\_\_ Office, maintenance, janitorial, medical, dental, barber and beauty supplies. \$ \_\_\_\_\_ Fuels held for consumption  
 \$ \_\_\_\_\_ All other miscellaneous supplies not listed above. \$ \_\_\_\_\_ Replacement or spare parts

**Part B – Non Consumables**

\$ \_\_\_\_\_ Restaurant and hotel items such as linens, towels glassware, china, etc.

**Part C – Expensed Items**

\$ \_\_\_\_\_ Expensed items, including Section 179 items not listed elsewhere.

**SECTION J - AFFIDAVIT**

I, \_\_\_\_\_ (Please Print), hereby declare, subject to the penalties imposed by the City and Borough of Juneau Ordinance (CBJ), 15.05.060 (F) that I have examined this return on \_\_\_\_\_ (Date), including the Personal Property Account Report and the attached documentation and to the best of my knowledge and belief it is true, correct and complete, and that it includes all personal property possessed or controlled by this company on January 1, 2005.

Taxpayer’s Signature: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title (Owner, Partner, Officer or Authorized Agent): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Preparer’s Signature, if prepared by a person other than the taxpayer: \_\_\_\_\_