



APPLICATION FOR
RESALE OF GOODS CERTIFICATE

City and Borough of Juneau, Alaska
Finance Department, Sales Tax Office
155 South Seward St, Juneau, AK 99801
Ph (907) 586-5265 Fax (907) 586-0358

All businesses making local purchases for resale must apply for and obtain a Resale of Goods Certificates for exemption. Resale of Goods Certificates are only issued to businesses that are registered and current in filing and remitting sales tax. Certificates will not be issued if account is not in compliance.

Certificates are valid on a calendar year basis. Application will not be processed if information is not complete or if application fee is not submitted.

Resale applications are processed each Thursday. Applications received after 4:30 p.m. on Wednesday will not be processed until the following week.

This is a NEW APPLICATION RENEWAL for January 1 through December 31,

Business Name Sales Tax Account Number

D.B.A. Phone Number

Mailing Address

Street Address

City State Zip Code

Type of Business Activity

CERTIFICATE FEE: Check the quantity requested & submit the appropriate fee with application (limit 4 cards per business).

- 1 card \$10.00
2 cards \$15.00
3 cards \$20.00
4 cards \$25.00

Make checks payable to CBJ.
Application cannot be processed without fee.

TYPES OF ITEMS TO BE PURCHASED FOR RESALE (limit 4) - Please see Resale Codes listing.

RENEWALS: Review last year's Resale of Goods Certificate. Do you want the same codes? Circle YES or NO
If you circled NO, please select new codes and enter below. Please list all codes, not just changes.

NEW APPLICATIONS and RENEWALS requesting code changes: Enter Resale Codes below.

- 1. 3.
2. 4.

I declare subject to the penalties prescribed in City and Borough ordinances that this application has been examined by me and to the best of my knowledge and belief is a true and complete application. I acknowledge that I am solely responsible for purchasing within the categories listed, and I am responsible for sales tax liability resulting from misuse of the resale certificate. I understand that misuse of the Resale Certificate is unlawful and subject to prosecution and fine.

Signature Printed Name Date

For Sales Tax Office Use Only
Application fees: # of Cards Total Submitted Cash Check No.
Sales Tax Exemption Number Expiration Date December 31, 200\_
Staff Authorization Issue Date