



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0490, FAX: 586-4530

January 19, 2018

RE: Design Services for D and H Streets, Douglas
Pavement and Drainage Improvement
Contract No. RFP E18-130

Garret Gladsjo, P.E.
proHNS, LLC
P.O. Box 1041
Haines, Alaska 99827

NOTICE TO PROCEED

Dear Mr. Gladsjo:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

Consultant shall provide Bid-ready drawings, specifications and construction estimate shall be completed by March 1, 2018.

This contract expires on December 31, 2018, unless an amendment changing this date is fully executed prior to December 31, 2018.

Please coordinate your activities for this project with John Nelson of the Engineering Department at 586-0896.

Purchase Order number PO 110131 has been issued in the amount of \$60,524 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: John Nelson, CBJ Engineering
CBJ Purchasing