

**THE CITY AND BOROUGH OF JUNEAU
DISADVANTAGED BUSINESS
ENTERPRISE GOAL
for
FFY 2018 – FFY 2020
for
FEDERAL AVIATION
ADMINISTRATION PROJECTS
49 CFR, Part 26**



Ken Koelsch, Mayor

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The purpose of this document is to explain how the City and Borough of Juneau (City) has set the Disadvantaged Business Enterprise (DBE) Triennial Goal for FFY2018 – FFY2020, compliant with 49 CFR Part 26. The City is required to submit overall DBE goals once every three years to FAA, per 49 CFR Part 26 the overall DBE goal must be based on demonstrable evidence of the availability of ready, willing, and able DBEs relative to all businesses ready, willing, and able to participate on FAA-assisted contracts. Regulations have set forth several examples of acceptable methods for determining the relative availability of DBEs.

To arrive at an overall DBE goal for FFY2018 – FFY2020 that is reflective of the level of DBE participation that could be reasonably expected, absent the effects of discrimination, the following process was followed in accordance with the requirements of 49 CFR Part 26.

- **Step One Base Figure:** Determine a base figure for the relative availability of DBEs within the relevant market area.
- **Step Two Overall Goal:** Analyze available evidence to determine what, if any, adjustment is needed to the Step One Base Figure.
- **Race-Neutral and Race-Conscious Split:** Provide a projection of the portion of the overall goal that is expected to be met through race-neutral means and the portion that is expected to be met through race-conscious means.

The DBE goals will be established in accordance with the process as specified in 49 CFR Part 26.45. If the City and Borough of Juneau does not anticipate awarding FAA/DOT funded prime contracts the cumulative total value of which exceeds \$250,000 during any of the years within the three-year reporting period, The City will not develop an overall goal. However, this DBE Program will remain in effect and the City and Borough of Juneau will seek to fulfill the objectives outlined in 49 CFR Part 26.1.

Step 1 – Base Figure

The City and Borough of Juneau used the approach in 49 CFR, Part 26.45 (c) (1).

To arrive at a step on base figure that is representative of the relative availability of DBEs, ready, willing, and able to perform work on FAA/DOT assisted contracts, the City reviewed the Alaska Department of Transportation and Public Facilities DBE Directory. The City determined there are 20 active DBE firms in Southeast Alaska ready, willing, and able to perform work on FAA/DOT assisted projects. This is the figure that was used in the numerator.

Website (<https://factfinder.census.gov/faces/tableservices>) the Census Bureau County Business Patterns for 2015 for the North American Industry Classification System (NAICS) codes 23 (Construction) and 54 (Professional Services – Architectural, Engineering, and Consulting) at the City identified the following number of firms for the Southeast market:

<u>Southeast Alaska City</u>	<u>No. of Firms</u>
Haines	21
Juneau	214
Ketchikan Gateway	107
Prince of Wales/Outer Ketchikan	16
Sitka	66
Skagway, Hoonah, Angoon, Gustavus, Yakutat	16
Wrangell/Petersburg	<u>33</u>
Total	473

This total (473) became the denominator.

Step 2 – Overall Goal

Once the City and Borough of Juneau has calculated a base figure, the City will examine all of the evidence available in its jurisdiction to determine what adjustment, if any, is needed to the base figure to arrive at the overall goal. If the evidence does not suggest an adjustment is necessary, then no adjustment shall be made.

Thus, the results for 20/473, is a relative availability percentage of 4.22%.

The City and Borough of Juneau's overall goal for FFY 2018 through FFY 2020 for DBE participation in FAA/DOT-assisted contracts is the following: 4.22% of the Federal financial assistance will be expended in FAA/DOT-assisted contracts.

The City and Borough of Juneau's historical average of DBE achievements for the past five years on FAA/DOT funded construction projects has been:

Federal Fiscal Year	Avg. Goal Achieved (%)	Annual Goal (%)
2011–2012	13	5.8
2013-2015	5	5.92
2016-2017	6.93	5.46

The number of available DBEs in Southeast Alaska has consistently been around 21 firms or less for the past five years. There are 11 FAA/DOT-assisted City and Borough of Juneau projects anticipated for FFY 2018 through FFY 2020.

Step 3 – Race-Neutral/Race-Conscious Split

Per the 9th Circuit Court of Appeals, the City will establish a race-neutral goal of 4.22%. This goal will be adjusted for each project if it is determined the goal will not be met for each Federal fiscal year under the established goal period.

The FAA assisted contracts anticipated for Federal Fiscal Years 2018-2020 are as follows:

**FFY 2018-FFY2020
Airport CIP Projects**

Funding Fiscal Year	Project Name	Funding Amount	Fiscal Year Total
FFY 2018	Renovate Terminal Building, Phase II & Energy Efficiency Systems	\$ 15,000,000.00	
	NE Development Area Infrastructure	\$ 4,000,000.00	
	Total Funding Request for FFY 2018		\$ 19,000,000.00
 FFY 2019	Phase IC SREB (Remainder of Maintenance Shop) non-FAA Eligible	\$ 5,500,000.00	
	Emergency Vehicle Access Road (EVAR) extend Design/Construction	\$ 500,000.00	
	Design SREF Phase II Sand/Chemical Storage, Fuel	\$ 600,000.00	
	Construct Taxiway A and Realign Taxiway E (RIM)	\$ 15,000,000.00	
	RSA Ph III North Shoulder Grade Spec Passenger Terminal Parking Lot	\$ 3,300,000.00	
	Rehabilitation	\$ 3,000,000.00	
	Replace Trash Compactors and Pads	\$ 100,000.00	
	Total Funding Request for FFY 2019		\$ 28,000,000.00
 FFY 2020	Replace Snow Removal Equipment	\$ 5,000,000.00	
	SREF Building Phase II Sand/Chemical Storage, Fuel	\$ 10,000,000.00	
	Total Funding Request for FFY 2020		\$ 15,000,000.00
	Total Funding Request for FFY 2018 - FFY 2020		\$ 62,000,000.00

The Juneau International Airport has a total of \$62 million in CIP funded contracts, approximately \$35 million will be FAA/DOT funds, scheduled for FFY 2018 through FFY 2020. In addition, it is estimated the City will have approximately \$135 million in Capital Improvement contracts that are not FAA/DOT funded for this same period.

Public Participation

In accordance with the requirements of 49 CFR Part 26, the City provided for consultation and publication of the proposed overall goal and race-neutral achievements. This was done to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the DBE program. The City began the process on November 1, 2017, with the publication of the proposed goal and methodology on the City website.

To facilitate public participation in the goal-setting process, the City developed an outreach plan to gather input from as many interested stakeholders as possible. The plan consisted of targeted outreach to minority and women's business organizations, public notices, and communication with DBE and non-DBE contracts/consultants. An email notification of the overall goal and public comment period was sent to DBE and non-DBE contractors/consultants, as well as the following organizations:

1. Juneau Chamber of Commerce
2. Sitka Chamber of Commerce
3. Ketchikan Chamber of Commerce

The City followed up with additional outreach efforts to the general public through the following means:

- Advertisements were placed in the Anchorage Daily News, Juneau Empire, and the Ketchikan Daily News,
- The City posted the overall goal methodology and public comment period on the City website.

Instructions for submitting comments and feedback were included with all outreach efforts. The Purpose of setting a formal process for submitting comments is to maintain organization in the public participation phase of the goal setting process and to aid in tracking feedback. A comment form was issued with notifications to stakeholders along with details regarding live public meetings held to explain the goal methodology as well as take comments and answer questions. Live public meetings were held during the public comment period. The meetings were present in Juneau, and participants from other southeast communities were invited to attend on-site or through teleconference. As an alternative for participants unable to attend the on-site presentation, a conference call was set up to accommodate them. Comments made during the meeting were recorded and responses will be sent.

Process

The City will submit its overall goal to FAA/DOT on August 1 every three years. The City will publish a notice in local newspapers of Southeast Alaska informing the public the proposed goal is available on our official internet website and is available for inspection for 30 days following the date of the notice, and informing the public the City and FAA/DOT will accept comments on the goals for 45 days from the date of the notice. The goal will be advertised in one or more newspapers of general circulation in the State of Alaska and Southeast Alaska. Normally, the City will issue this notice by June 1. The notice will include addresses to which comments may be sent.

The City will begin using the overall goal on October 1 of each year, unless it has received other instructions from FAA/DOT.



**CITY & BOROUGH OF JUNEAU, JUNEAU INTERNATIONAL AIRPORT
FFY2018-2020 FAA DBE GOAL METHODOLOGY COMMENT FORM**

Use the space below to make comments, suggestions, or to ask questions regarding the City & Borough of Juneau FFY2018-2020 FAA DBE Goal Methodology (attach additional sheets if needed). Please provide your contact information in the space provided.

Company Name	Contact Person	Email	Phone Number

Comments:

Please submit completed Comment Forms to:

By Mail:
City & Borough of Juneau
Engineering Department
Attn: Greg Smith
155 S. Seward St.
Juneau, AK 99801

By Fax:
(907) 586-4530

By Email:
greg.smith@juneau.org