

SHUTTLE MONTHLY SALES ACTIVITY

Month/Year:

The "Shuttle Driver Trip Log" worksheets must be attached to this sheet.

Day	Net Taxable	Sales Tax
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
TOTAL	\$	\$

To report quarterly sales tax collections :

Add the Total Net Taxable above for the three months of the quarter = the Gross Sales to be reported on Line 1 of the Sales Tax Return. Multiply the Total Net Taxable Sales by 5% to arrive at the sales tax to be remitted. (This should equal the total sales tax for the three months.)