July -
- Initiating Committee Formed
  Dave Goade Jamie Parsons
  Mala Reges Paula Terrel
  Larry Spencer Dave Hanna
  David Stone James King
  Tim Mcdonnell

  Ad Hoc: Maria Gladziszewski
  Stephen McCormick

August
- Collaboration Juneau incorporated
  Board Officers: Tim McDonnell, President
  Larry Spencer, Vice President
  Todd Saunders, Treasurer
  Paula Terrel, Secretary
  Co-Chairs: Paula Terrel
  Todd Saunders

- Hired Laurie Logsdon, You're the Boss, on hourly basis to help with
  Some administrative details
- Revised Budget
- Developed List of 200 Juneau stakeholders to receive introductory letter
- Completed scope of work to be included in MOA with City

September
- 9/2 - introductory letter and materials and RSVP postcard sent to over 200
  individuals (see attached)
- 9/15 - Initiating Committee members will follow-up the letter with phone calls to
  individuals.
- 9/24-9/28 - media opportunities, such as Juneau Empire article, paid ad in the
  Empire inviting individuals to participate, radio spots, public service
  announcements, Problem Corner.

October
- 10/1 three hour stakeholder meeting "Launch" with Stephen McCormick & David
  Chrislip at Centennial Hall
- Collaboration Juneau fund raising
- 10/29 - 6 hour working session with stakeholders facilitated by Stephen
  McCormick and David Chrislip

November
- 11/17-22 - Dates/times to be determined for another 6 hr. stakeholder meeting.
- Report to Assembly (depending on the dates of the November stakeholder
  meeting and the holidays, this may be in December)

December thru March 2004 - Phase 2, collaborating on specific issues - see Scope
  of Work