

Which Application do I use?

With the transition to the new software program Govern, the Community Development Department has created many new case types. To help the public understand which application they need to use, we have created the following spreadsheet.

<i>Advantage Case Type</i>
<small>ADL (Appeal)</small>

The column labeled **Advantage Case Type** lists the case types that we used previously under our old software program Advantage. These are broader categories of permits that can be used to help narrow down which application you will ultimately need.

<i>Govern Case Type</i>
<small>ADL (Appeal to the Planning Commission/ Appeal of the Director)</small>

The column labeled **Govern Case Type** lists all of the case types we are currently using with the new software program Govern. In this column you will see the three letter abbreviation that will begin the case number (i.e. AME, AME20100001), and the brief description or title of the case type.

<i>Which Application?</i>
<small>Notice of Appeal of Director's Determination</small>

The column labeled **Which Application** lists the application that you will need to fill out for the case type you have chosen under Govern.

We realize that this may be a little confusing, especially with the new categories that we've never required before. Please don't hesitate to ask the Permit Technicians or the Planner on Call any questions regarding which application, or even how to fill them out.

Thank you for your patience.

Advantage Case Type	Govern Case Type	Which Application?
APL (Appeal)	APL (Appeal to the Planning Commission/ Appeal of the Director's Determination)	Notice of Appeal of Director's Determination
CSP (City/State Project Review)	CSP (City/State Project Review)	City State Project Review Application
CMR (Coastal Management Review)	CMR (Coastal Management Review)	No Application (Coastal Project Questionnaire sent to CDD for review from DCOM)
INQ (Inquiry)	FLD (Fee-In-Lieu of Parking, Department Review) FLP (Fee-In-Lieu of Parking, Planning Commission Review) INQ (Inquiry) LZC (Letter of Zoning Compliance) PAC (Pre-Application Conference)	Fee In Lieu Parking Application Fee In Lieu Parking Application Inquiry Application Inquiry Application No Application
MAP (Map Amendment or Interpretation)	AME (Map Amendment)	Zone Change Application
MIN (Mining)	MEX (Mining Exploration Notice) MLG (Mining, Large Mine, Urban Mining District) MNR (Mining, Rural Mining District) MSM (Mining, Small Mine, Urban Mining District) MTR (Mining, Transfer of Notice or Permit)	Notice of Mining Exploration Application Large Mining Permit Application Rural Mining District Permit Application Small Mine Application Extraction or Mining Request for Transfer Application
SGN (Sign)	SGN (Sign Permit)	Sign Approval Application
SUB (Subdivision)	PDF (Planned Unit Development, Final Review) PDP (Planned Unit Development, Preliminary Review) SLC (Subdivision, Minor Lot Consolidation) SMF (Subdivision, Major, Final Plat) SMN (Subdivision, Minor) SMP (Subdivision, Major, Preliminary Plat) SNC (Street Name Change) STV (Street Vacation)	Major Subdivision or Platting Application Major Subdivision or Platting Application Minor Subdivision or Platting Application Major Subdivision or Platting Application Minor Subdivision or Platting Application Major Subdivision or Platting Application Street Name Change Application Street Vacation Application
TXT (Text Case)	TMI (Text/Map Interpretation) UNL (Use Not Listed/Similar Use Determination) AME (Text Amendment)	Inquiry Application Inquiry Application No Application
USE (Allowable or Conditional)	AAP (Accessory Apartment) ADW (Access Driveway in a Right-of-Way) CHF (Cottage Housing, Final Review) CHP (Cottage Housing, Preliminary Review) MHF (Mobile Home Park, Final Review) MHP (Mobile Home Park, Preliminary Review) SGE (Sand and Gravel Extraction Permit) SGM (Sand and Gravel Permit Modification) SGT (Sand and Gravel Permit Transfer) USE (Allowable or Conditional Use Permit)	Accessory Apartment Application (and Allowable/Conditional Use Permit Application - when applicable) Allowable/Conditional Use Permit Application Cottage Housing Application Cottage Housing Application Mobile Home Park Application Mobile Home Park Application Extraction Permit Application Extraction Modification Permit Application Extraction or Mining Request for Transfer Application Allowable/Conditional Use Permit Application
VAR (Variance)	FZE (Flood Zone Exception) VDM (Variance, De Minimis) VDS (Variance, Dimensional Standards) VHB (Variance, Habitat Related) VPK (Variance, Parking Related) VSB (Variance, Setback Related) VSG (Variance, Sign Related)	Flood Zone Exception Application De Minimis Variance Application Variance Application Variance Application Variance Application Variance Application Variance Application
WET (Wetlands Fill Permit)	WET (Wetlands Fill Permit)	Wetlands Permit Application