



SUBDIVISION APPLICATION

See subdivision hand-outs for more information regarding the permitting process and the materials required for a complete application.

NOTE: Must be accompanied by a DEVELOPMENT PERMIT APPLICATION form.

To be completed by Applicant	PROJECT SUMMARY	
	Number of Existing Parcels _____ Total Land Area _____ Number of Resulting Parcels _____	
	HAS THE PARCEL BEEN CREATED BY A MINOR SUBDIVISION IN THE PRECEDING 24 MONTHS	
	NO _____ YES Case Number _____	
TYPE OF SUBDIVISION OR PLATTING APPROVAL REQUESTED		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> <p style="text-align: center;"><u>MINOR SUBDIVISION</u> (changing or creating 13 or fewer lots)</p> <p>Preliminary Plat (MIP)</p> <p>Final Plat (MIF)</p> <p>Panhandle Subdivision</p> <p>Accretion Survey</p> <p>Boundary Adjustment</p> <p>Lot Consolidation (SLC)</p> <p>Bungalow Lot Subdivision</p> <p>Common Wall/Zero Lot Subdivision</p> <p>Other _____</p> </td> <td style="width: 50%; border: none; vertical-align: top;"> <p style="text-align: center;"><u>MAJOR SUBDIVISION</u> (changing or creating 14 or more lots)</p> <p>Preliminary Plat (SMP)</p> <p>Final Plat (SMF)</p> <p>Preliminary Development Plan - PUD (PDP)</p> <p>Final Development Plan – PUD (PDF)</p> <p>Bungalow Lot Subdivision</p> <p>Common Wall/Zero Lot Subdivision</p> <p>Other _____</p> </td> </tr> </table>	<p style="text-align: center;"><u>MINOR SUBDIVISION</u> (changing or creating 13 or fewer lots)</p> <p>Preliminary Plat (MIP)</p> <p>Final Plat (MIF)</p> <p>Panhandle Subdivision</p> <p>Accretion Survey</p> <p>Boundary Adjustment</p> <p>Lot Consolidation (SLC)</p> <p>Bungalow Lot Subdivision</p> <p>Common Wall/Zero Lot Subdivision</p> <p>Other _____</p>	<p style="text-align: center;"><u>MAJOR SUBDIVISION</u> (changing or creating 14 or more lots)</p> <p>Preliminary Plat (SMP)</p> <p>Final Plat (SMF)</p> <p>Preliminary Development Plan - PUD (PDP)</p> <p>Final Development Plan – PUD (PDF)</p> <p>Bungalow Lot Subdivision</p> <p>Common Wall/Zero Lot Subdivision</p> <p>Other _____</p>
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ALL REQUIRED DOCUMENTS ATTACHED		
<p>Pre-application conference notes</p> <p>Narrative including:</p> <ul style="list-style-type: none"> Legal description(s) of property to be subdivided Existing structures on the land Zoning district Density Access Current and proposed use of any structures Utilities available Unique characteristics of the land or structure(s) <p>Preliminary Plat checklist</p>		

-----DEPARTMENT USE ONLY BELOW THIS LINE-----

SUBDIVISION/PLATTING FEES	Fees	Check No.	Receipt	Date
Application Fees	\$ _____			
Admin. of Guarantee	\$ _____			
Adjustment	\$ _____			
Total Fee	\$ _____			

For assistance filling out this form, contact the Permit Center at 586-0770.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Case Number	Date Received
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