MEETING NO. 2011-29: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Bruce Botelho.

I. ROLL CALL

Assembly Present: Mary Becker, Bruce Botelho, Karen Crane, Ruth Danner, Johan Dybdahl, Jesse Kiehl (Telephonic), Carlton Smith, David Stone and Randy Wanamaker.

Assembly Absent: None.

Staff Present: Rod Swope, City Manager; John Hartle, City Attorney; Kim Kiefer, Deputy City Manager; Laurie Sica, Municipal Clerk; Craig Duncan, Finance Director; Rorie Watt, Engineering Director; Brent Fischer, Parks and Recreation Director; Terry Ullmayer, Assessor’s Office.

II. SPECIAL ORDER OF BUSINESS

III. APPROVAL OF MINUTES

A. November 28, 2011 – Regular Assembly Meeting 2011-28

Hearing no objection, the minutes of the November 28, 2011 Regular Assembly Meeting 2011-28 were approved.

IV. MANAGER’S REQUEST FOR AGENDA CHANGES – None.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS.

Jim Powell recalled being on the Assembly. He said the budget survey is very important and found it to be a good reference to gauge the interest of the community as a whole. He urged the assembly to continue to fund the survey, no matter who performed the survey. He asked the Assembly to make sure the questions are carefully drafted and to include some open-ended questions to gather “gems in the rough.” He also asked the Assembly to look carefully at the methodology. If a new method of sampling is used, it may be difficult to make comparisons to previous surveys.

VI. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction – None.
B. Assembly Requests for Consent Agenda Changes – None.

C. Assembly Action

*MOTION, by Stone, to adopt the consent agenda.* Hearing no objection, it was so ordered.

1. Ordinances for Introduction

a. Ordinance 2011-30

An Ordinance Providing For The Issuance And Sale Of A General Obligation Refunding Bond In The Aggregate Principal Amount Of Not To Exceed $6,300,000; And Providing The Form And Terms Of The Bond And For Unlimited Tax Levies To Pay The Bond.

Administrative Report: Attached. The manager recommended Ordinance 2011-30 be introduced and set for public hearing at the next regular meeting.

b. Ordinance 2011-31

An Ordinance Of The City And Borough Of Juneau, Alaska, Authorizing The Issuance Of A Nonrecourse Revenue And Refunding Bond (Wildflower Court, Inc. Project), Of The City And Borough In An Aggregate Principal Amount Not To Exceed $15,000,000; Authorizing The Execution And Delivery Of The Necessary Financing Documents In Connection Therewith; And Providing The Form And Terms Of The Bond.

Administrative Report: Attached. The manager recommended Ordinance 2011-31 be introduced and set for public hearing at the next regular meeting.

2. Resolutions

a. Resolution 2596

A Resolution Naming The Historic District Within Savikko Park The “Treadwell Mine Historic Park”.

Administrative Report: Attached. The manager recommended adoption of Resolution 2596.

3. Transfers

a. Transfer T-931

Transferring $3,275,000 From Ongoing Capital Improvement Projects (CIPs) To Provide Funding For Ongoing And New Projects.

Administrative Report: Attached. The manager recommended the following transfer of funds:
4. Liquor License - Transfers

Administrative Report:  Attached.  The manager recommended the Assembly waive its right to protest the following liquor license actions:

a. Beverage Dispensary License #3695 Ownership and Location Transfer
   Transfer FROM:  Henry's Food & Spirits LLC, d/b/a: Henry's Food & Spirits
   Location:  9109 Mendenhall Mall Road #48, Juneau
   Transfer TO:  64 Thunderbird, LLC (no d/b/a) - Location:  No Premises

b. Package Store License #828 Transfer-Rebuild
   Transfer FROM:  Building #1 at 11957 Glacier Hwy.
   Transfer TO:  Building #2 at 11957 Glacier Hwy.

VII. PUBLIC HEARING

A. Ordinance 2011-11(X)

An Ordinance Appropriating To The Manager The Sum Of $267,608.50 As Funding for the Metropolitan Medical Response Systems, Grant Funding Provided by the State of Alaska Department of Military and Veterans Affairs.


Public Comment:  None.

Assembly Action:
MOTION, by Dybdahl, to adopt Ordinance 2011-11(X). Hearing no objection, it was so ordered.

VIII. UNFINISHED BUSINESS – None.

IX. NEW BUSINESS

A. Hardship Exemption

Administrative Report: Attached. The CBJ Assessor recommended approval of the following Hardship Exemption application requests.

Hearing no objection, the Assembly approved the following Hardship Exemption requests.

1. Ruth Pedersen, 2D04042A0133

Reason for Filing Late: Medical reasons.

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<td>Total Assessed Value for 2011:</td>
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<td>Total Senior Citizen Exemption Authorized:</td>
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<td>Taxable Value After Exemption:</td>
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<td>Tax Amount for 2011 before Hardship Exemption:</td>
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<td>Tax Amount for 2011 after Hardship Exemption:</td>
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<td>Hardship Tax Deduction:</td>
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2. Sophie McKinley, 5B1601010320

Reason for Filing Late: Medical reasons.

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X. STAFF REPORTS

XI. ASSEMBLY REPORTS

A. Committee Reports

Committee of the Whole: Chair Stone said the COW met Monday, December 19, and discussed the budget survey, approved the 2011-12 Assembly goals and narrowed the candidate list in the city manager search. A sub-committee was
formed to review the hiring process. Mr. Stone asked Ms. Crane to report on the Budget Survey Sub-committee.

Ms. Crane said the Budget Survey sub-committee met twice, once with Steve Hamilton of the League of Women Voters and once with the McDowell Group. The sub-committee recommended contracting with the McDowell Group, which can complete a by-phone survey by February for the same price quoted by the League of Women Voters ($10,000). Ms. Crane said they are sorry not to continue with the League, however, timing was an issue and there were methodology questions with a mail-out survey.

Ms. Danner asked whether January or February was soon enough for the City Manager and Finance to make use of the information. Mr. Swope said yes. Hearing no objection, the McDowell Group will be hired to do the budget survey.

Mr. Smith reported on the City Manager Hire Sub-committee, which will meet on Friday, December 30, at 10 am in the City Hall Conference Room 224.

**Human Resources Committee**: Chair Danner forwarded the following recommendations for board appointments from the HRC, and hearing no objection, the Assembly approved the following:

- **Building Code Advisory Committee**  
  Re-appointment of Joann Lott to a term expiring November 30, 2014.

- **Juneau Human Rights Commission**  
  Appointment of Nathan "Nate" Vallier to a term expiring May 13, 2014.

- **Local Emergency Planning Committee**  
  Recommendation to forward the names of Miguel Lopez, to seat 5 and Rose Lawhorne, to seat 5A, representing the Bartlett Regional Hospital, for terms expiring December 31, 2014, to the State Emergency Response Commission for confirmation.

**Lands and Resources**: Chair Becker said the Lands Committee met on December 12 and reviewed the naming of the “Treadwell Mine Historic Park” and gave direction to staff in Executive Session regarding the acquisition proposal for land at Montana Creek.

Public Works and Facilities Committee: Chair Wanamaker said the PWFC met on December 12 and reviewed CBJ snow removal operations.

B. Liaison Reports

**Juneau Convention and Visitors Bureau**: Liaison Smith attended the JCVB Board meeting and it will hold a retreat next month.

**Docks and Harbors Board**: Liaison Becker said the D&H Board received a resolution from the Douglas Advisory Committee requesting the D&H Board to rename the Douglas Harbor. A meeting is scheduled for February 23 for this
discussion. A public meeting will be held regarding Statter Harbor Master Plan on December 20 at the UAS Lecture Hall. Aurora Harbor has replaced piling at the A3 float. Governor Parnell has put $2 million in the state capital budget for D&H. The new boom truck is here and regulations will be drafted regarding its use. A public meeting was held regarding waterfront sales vendors for next summer. D&H will co-host a “Lighting of the Boats” event in Aurora Harbor with the Juneau Yacht Club, and the prize list is impressive.

**Alaska Committee:** Liaison Becker said the annual Juneau Legislative Welcome Reception will happen on January 18. The Alaska Committee will take over the organization of the event from JCVB, which is stepping back from this role. The annual meeting of the Alaska Committee will be held at the Travelodge on January 21.

**Airport Board:** Liaison Danner attended the board meeting on December 14 and the board discussed the remodeling of the entrance to the airport, the snow removal equipment facility, and a fish and bird issue regarding safety of air travel. There was also discussion regarding the cost and benefit for increasing the level of public notice in the Juneau Empire and this issue will be discussed at the January 30 HRC meeting.

**XII. ASSEMBLY COMMENTS AND QUESTIONS**

Mr. Wanamaker said the Juneau Empire editorial about the city manager search process was timely and he received a number of calls about this, which was giving him food for thought, which he may share with the Assembly in the future if calls continue to come in.

Mr. Kiehl said he attended the Southeast Economic Cluster Summit hosted by the Juneau Economic Development Council. The local and regional attendance was excellent and several groups are working on challenges and opportunities to get our thinking out of the usual box. They have built working groups around topics such as tourism, state government, ocean products, and renewable energy. Mr. Kiehl was impressed by the work and depth of information from the groups, which will be making recommendations to individual businesses, communities, and governments.

Mr. Kiehl asked about the timeline of the appeal before the Assembly.

Mr. Hartle said that a meeting was held to settle the appeal and he believes it has been successfully settled with the Mayor serving as mediator. We hope this agreement holds. Mayor Botelho noted that if needed, an appeal hearing date of April 16 was set. Further action will be required by the Assembly and assuming there are no problems with the terms of settlement by the parties, there is a drafting issue now and there will be an ordinance for introduction and a fund transfer on January 9, with public hearing on January 30, for resolution of the issue.

Ms. Danner said this was the last meeting of the year. She thought it was worthwhile to review the successes of the Assembly. She reviewed the Assembly goals. One was to promote affordability of day care and the HEARTS initiative is
before the Finance Committee now for Assembly support. The Climate Action Plan was adopted. The Assembly has supported fisheries development through the completion of JEDC’s cold storage study and the completion of Phase II of the Auke Bay loading facility. The Assembly is facilitating and supporting a non-profit-led effort to address homelessness through the work of the Homeless Coalition. The HRC will take up a discussion about public inebriation in the community. There is a new “Housing First” facility opening in Fairbanks today and there is one in Anchorage. The Juneau Homeless Coalition, with many participants and groups, will take this issue up methodically and there will be further work in the coming year. The review of potential development of the AJ Mine is moving along. The Assembly can be quite proud of the accomplishments in the past year.

Mayor Botelho said there is no policy regarding reimbursement of member phone calls when calling long distance to meetings. He instructed payment on a pending request in absence of a policy. He asked members; to what extent should members be reimbursed for their calls in order to attend meetings.

Mr. Stone recalled using calling cards in the past and they were helpful.

Ms. Danner said at the Permanent Fund Corporation there are phones that can be borrowed for this purpose and this may be an alternative.

Mr. Wanamaker said all members have an obligation and a right to participate. He recalls meetings extending longer than the minutes on a calling card. Hotel landlines may be easier for extended listening than using a cell phone. He thought reimbursement for a call to conduct official business was reasonable, and the use is infrequent.

Mayor Botelho noted a consensus to support reimbursement of teleconference calls, and asked Mr. Swope to look into a method of doing so in a cost effective manner.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

XIV. EXECUTIVE SESSION

Administrative Report: Mr. Swope requested an opportunity to provide the Assembly with a status report and request direction regarding negotiations with the Marine Engineer’s Beneficial Association (MEBA).

Mr. Hartle said according to AS 44.62.310b giving direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations was an appropriate subject for executive session.

Public Comment: None.

Assembly Action:
**MOTION**, by Stone, to enter into executive session, to discuss pending labor negotiations.

Hearing no objection, the Assembly entered into executive session at 7:32 p.m. and returned to regular session at 8:12 p.m.

Mayor Botelho said the Assembly received a report from the manager with regard to pending negotiations with MEBA, the Assembly made requests of the manager but provided no specific instructions at this stage.

XV. **ADJOURNMENT** – 8:12 p.m.

Signed: ________________________  Signed: ______________________________
Laurie Sica, Municipal Clerk  Bruce Botelho, Mayor