MEETING NO. 2011-28: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 7:00 p.m. by Mayor Bruce Botelho.

I. ROLL CALL

Assembly Present: Bruce Botelho, Karen Crane, Ruth Danner, Johan Dybdahl, Jesse Kiehl, Carlton Smith, David Stone (Telephonic), and Randy Wanamaker.

Assembly Absent: Mary Becker.

Staff Present: Rod Swope, City Manager; John Hartle, City Attorney; Laurie Sica, Municipal Clerk; Kirk Duncan, Public Works Director; Matt Lillard, Eaglecrest Ski Area Manager; Craig Duncan, Finance Director; Rich Etheridge, Fire Chief; Tom Mattice, Emergency Programs Manager.

II. SPECIAL ORDER OF BUSINESS

Kirk Duncan introduced Matt Lillard, the newly-hired Eaglecrest Manager. Mr. Duncan said that, due to the snow load, Eaglecrest opened this weekend with a record crowd. Mr. Lillard said, in his short 26 days, he has seen wind, power outages, and lots of snow. He is looking forward to working for the City and Borough of Juneau.

Mayor Botelho recognized the Boy Scouts in the audience working on their Citizens in the Community Badge.

III. APPROVAL OF MINUTES

A. November 14, 2011 – Regular Assembly Meeting 2011-26

Hearing no objection, the minutes of the November 14, 2011 Regular Assembly Meeting 2011-26 were approved.

B. November 16, 2011 – Special Assembly Meeting 2011-27

Hearing no objection, the minutes of the November 16, 2011 Special Assembly Meeting 2011-24 were approved.

IV. MANAGER’S REQUEST FOR AGENDA CHANGES – None.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS.

Patrick Owen said he is concerned about the sidewalks covered with snow. It has been very difficult to get around during this weather and something needs to be done. He has told people to sue the city if they fall. There is no reason not to
budget enough money to clear the sidewalks. Downtown specifically needs attention, considering the taxes that are paid.

*Dennis Harris* said that 12th Street is a major artery for vehicles and pedestrians and yesterday it was barely wide enough for two small vehicles to pass. The Public Works Director has not assigned the right people to do the right thing at the right time. The efforts should not be to push snow around; the work should be snow removal. Snow removal efforts have suffered since Grant Ritter retired. Children are walking to school in the street. The streets and sidewalks are extremely slick and dangerous all over town. The sidewalks are not clear and the berms are high. We knew what the forecast was and it is time to spend the budget on snow removal. The snow fell off a roof onto Shattuck Way, and we cannot allow a constant berm build up.

*Geny Del Rosario* asked about the current status of the citizen initiative petition regarding the Coastal Management program.

### VI. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction – None.

B. Assembly Requests for Consent Agenda Changes - None

C. Assembly Action

*MOTION, by Crane, to adopt the consent agenda.* Hearing no objection, it was so ordered.

1. Ordinances for Introduction

a. Ordinance 2011-11(X)

   **An Ordinance Appropriating To The Manager The Sum Of $267,608.50 As Funding for the Metropolitan Medical Response Systems, Grant Funding Provided by the State of Alaska Department of Military and Veterans Affairs.**

   **Administrative Report:** Attached. The manager recommended Ordinance 2011-11(X) be introduced and set for public hearing at the next regular meeting.

2. Resolutions

a. Resolution 2594

   **A Resolution Accepting General Accounting Standards Regarding The Commitment Of Fund Balances, In Accordance With Governmental Accounting Standards Board, Statement No. 54, And Committing Certain Revenue Streams In Accordance With Those Standards.**

   **Administrative Report:** Attached. The manager recommended adoption of Resolution 2594.
3. Bid Awards

a. Bid 12-032

**Purchase and Delivery of a New Eight-Yard Sweeper.**

*Administrative Report:* Attached. The manager recommended award of this bid to Yukon Equipment, Inc., in the total amount bid, for an award of $258,231.

4. Liquor License Renewals

*Administrative Report:* Attached. The manager recommended the Assembly waive its right to protest the following list of Liquor License Renewals:

a. Beverage Dispensary License #772: NYT Inc. d/b/a Rendezvous, location: 184 S. Franklin Street

b. Beverage Dispensary License #1166: Triangle Club Inc. d/b/a Triangle Club, location: 251 Front Street

c. Beverage Dispensary - Tourism License #1378: Alaskan Hotel & Bar Inc.d/b/a Alaskan Hotel, location 167 S. Franklin Street

d. Beverage Dispensary – Tourism License #3824: Hospitality Group LLC, d/b/a Frontier Suites Hotel, location: 9400 Glacier Hwy.

e. Package Store License #2066: Fred Meyer Stores Inc. d/b/a Fred Meyer #158, location: 8181 Glacier Hwy.

f. Package Store License #4742: Wal-Mart Stores Inc. d/b/a/ Wal-Mart Supercenter #3814, location 6525 Glacier Hwy.

**VII. PUBLIC HEARING**

A. Ordinance 2011-27

**An Ordinance Amending The General Assessments Code Relating To Business Personal Property Returns.**

*Administrative Report:* Attached. The manager recommended Ordinance 2011-11(S) be adopted.

*Public Comment:* None.

*Assembly Action:*

*Motion, by Danner, to adopt Ordinance 2011-27.* Hearing no objection, it was so ordered.

B. Ordinance 2011-11(W)

**An Ordinance Appropriating To The Manager The Sum Of $62,714 As Funding To Reimburse Capital City Fire And Rescue For Costs Associated With Emergency Response In The Tongass National Forest.**

*Funding*
Provided By The Alaska Department Of Commerce, Community And Economic Development, Secure Rural Schools And Community Self-Determination Act Title III Funds.


Public Comment: None.

Assembly Action:

**MOTION**, by Kiehl, to adopt Ordinance 2011-11(W).

Mr. Kiehl asked what proportion of CBJ costs were represented by the reimbursement. Chief Etheridge said this is to replace equipment such as avalanche beacons. Statistics about rescues are not broken down by property owner, so it is difficult to say which rescues happen on state, federal, city, or private land. The reimbursement is a small percentage of the overall budget.

Hearing no objection, it was so ordered.

**VIII. UNFINISHED BUSINESS** – None.

**IX. NEW BUSINESS** – None.

**X. STAFF REPORTS**

Mr. Swope paid a recent visit to his hometown and referred to an article in the Denver, Colorado newspaper, which reported that there is a 9-month old elementary school, built for $19 million, which is empty because it was not built to withstand wind or snow loads. He said that project management oversight is worthwhile. He was also struck by the fact that his hometown had no Christmas lights in the downtown area due to lack of funds in the community.

**XI. ASSEMBLY REPORTS**

A. Committee Reports

**Human Resources Committee:** Chair Danner said the next meeting is December 19, 2011.

**Finance Committee:** Chair Crane said that a few members are interested in the use of IPads for Assembly meeting packets to replace the use of paper packets. She asked if there were sufficient interest from the Assembly, she would like to work with the IT department and bring back information. Hearing no objection, Ms. Crane and Ms. Danner would look into this. Mr. Swope offered information from Toni Petrie of Bartlett Regional Hospital and Mayor Botelho requested that the clerk be included in the discussion.

**Public Works and Facilities Committee:** Chair Wanamaker said work has begun on an update of the Dimond Park Area Master Plan. The PWFC received information
regarding a public meeting in the Mendenhall Peninsula area regarding the extension of the sewer system. The PWFC heard a report on Main Street improvements and options will be forwarded to the PWFC and COW. The next meeting is set for December 12, 2011.

Committee of the Whole: Chair Stone said the next meeting is set for December 12, 2011 and the agenda will include a proposal from the League of Women Voters regarding the budget survey, a review of City Manager job applications, and continued work on the Assembly goals.

Lands and Resources: The next meeting is set for December 12, 2011.

XII. ASSEMBLY COMMENTS AND QUESTIONS

Mr. Kiehl said he was curious to know if electronic tools for the packet would provide cost savings.

Ms. Crane asked for a staff report on any progress made on establishing a site for ATV riders.

Ms. Danner promoted the Care-A-Van program and said transportation is available for senior citizens and people with disabilities. People should contact Catholic Community Services for the service, which is free but welcomes donations, and a rider can accompany the user. Ms. Danner said the next meeting of the Juneau Homeless Coalition to continue the discussion of homeless chronic inebriates was set for December 15, 2011.

Mayor Botelho asked for a report on snow removal. Mr. Swope said that given the large amount of snow that fell quickly, he appreciates the hard work of the staff, who have been working long hours. Side streets are not as clear as main arteries, but crews are getting to them. CBJ has been picking up snow and Riverside Drive is a good example of that. It is the responsibility of property owners to shovel the sidewalks, and the city hall custodian has shoveled around City Hall. The state crews are plowing as well. There are over 110 miles of road to plow and the staff is doing the best it can, given the circumstances.

Kirk Duncan said he has been meeting with the valley and downtown crew to find new ways to accomplish the work. They borrowed some ATV’s and are getting snow plows put on them, and this will help in the next snowfall. The crew is blowing snow, but because of the density of the snow, the blowers clog up. The city was not set up for snow removal – these are very narrow streets. They are balancing a fine line between overtime costs and snow removal.

Mayor Botelho asked about the use of contractors and priorities. Mr. Kirk Duncan said contractors are hauling snow, not plowing, so snow is blown or loaded into the contracted trucks for removal. The strategy is to do the major arterials first and the neighborhood streets after. There are many cul-de-sacs and the amount of time spent pushing snow to the middle to prevent berms is an issue.
Ms. Crane said that on Sunday on Egan Drive, there were no cleared sidewalks in front of the JACC, and she saw a person slip and fall into Egan. The sidewalks need to be a priority as well.

Mr. Wanamaker asked what was being done to educate the public about the importance of moving their vehicles for snow plowing. Mr. Kirk Duncan said they have been on the radio and have spoken to many groups about this issue – there will be a household mailer going out soon. Mr. Wanamaker said there is always concern about children walking to school and asked who was responsible for the sidewalks near schools. Mr. Kirk Duncan said the city participates in the Safe Routes to School Program and it is a shared responsibility of the city, the state, and homeowners. He will find more information and report to the PWFC.

Mr. Kiehl asked what prompted the decision to plow to the center and remove or to the side for the property owners to remove. Kirk said plowing depends on the location of homes on the streets and if there are houses on both sides, they plow to both sides.

Mr. Kiehl asked when there is no active snowstorm plowing, what are the goals for the removal of snow. Mr. K. Duncan said there is a night crew and a day crew and they get to it as soon as they can. Mr. Swope said changing conditions make this difficult. If there is a cold snap, the effort goes to sanding. With continuing snow, removal needs to happen, so it can be a challenge. Now the problem is deep pools of water, so the crews will be opening drains to remove standing water.

Mayor Botelho said the Assembly would look forward to a report from Mr. K. Duncan at the Public Works and Facilities Committee.

Mayor Botelho said the Initiative Petition regarding the Coastal Management program is still waiting for the Lt. Governor’s approval.

XIII. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
None.

XIV. EXECUTIVE SESSION – None.

XV. ADJOURNMENT – 7:39 p.m.

Signed:_________________________   Signed:_____________________________
Laurie Sica, Municipal Clerk    Bruce Botelho, Mayor