I. **CALL TO ORDER/ROLL CALL**

Mayor Bruce Botelho called the meeting to order at 9:00 a.m. in the Assembly Chambers.

Assemblymembers Present: Mary Becker, Bruce Botelho, Karen Crane, Ruth Danner, Johan Dybdahl, Jesse Kiehl, Carton Smith, David Stone and Randy Wanamaker.

Assemblymembers Absent: None.

Staff present: Rod Swope, City Manager; Kim Kiefer, Deputy City Manager; John Hartle, City Attorney; Laurie Sica, Municipal Clerk; Kirk Duncan, Public Works Director; Rorie Watt, Engineering Director.

II. **OVERVIEW OF REPRESENTATIVE MAJOR ISSUES FACING ASSEMBLY IN COMING MONTHS**

The Assembly and staff discussed several issues, including the status of labor contracts, waste management, the AJ Mine and water supply study, annexation, the passenger fee structure, homelessness and inebriate issues.

III. **OVERVIEW OF MAJOR ON-GOING CAPITAL PROJECTS**

The Assembly and staff discussed several issues, including the cruise ship docks, airport expansion, the seawalk, school district projects, sewer and water, and future extension of the 1% CIP sales tax.

IV. **2012 LEGISLATIVE SESSION**

The Assembly and staff discussed the 2012 legislative session and met with City Lobbyist Clark Gruening by teleconference.

Hearing no objection, the Assembly will renew the annual contract with Mr. Gruening for lobbying services.
V. **2012-14 BIENNIAL BUDGET**

The Assembly and staff discussed a memo from City Manager Rod Swope regarding the financial forecast and the budgeting process for FY13 and FY14.

VI. **SUCCESSION PLAN FOR CITY MANAGER**

The Assembly and staff discussed a plan for filling the city manager position being vacated by Rod Swope in March, 2012. Following discussion, the Assembly agreed to add this topic to its Committee of the Whole meeting on October 31, 2011.

VII. **INTERNAL ORGANIZATION OF THE ASSEMBLY**

The Assembly reviewed Resolution 2550 – the Assembly Rules of Procedure, and recommended no changes.

The Assembly began an initial review of goals and objectives for 2011-12 and determined more time was needed to discuss. Mayor Botelho planned to send out follow up information, to be further discussed at the Committee of the Whole meeting on October 31, 2011.

Mayor Botelho explained the Citizen Academy being coordinated by the CBJ staff and the League of Women Voters and encouraged the Assembly to attend one or all of nine sessions.

VIII. **ADDITIONAL COMMENTS AND CONCERNS** – None.

IX. **ADJOURNMENT** – 3 p.m.

Submitted by
Laurie Sica, mmc
Municipal Clerk