I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

IV. APPROVAL OF MINUTES

   A. October 12, 2009 – Regular Assembly Meeting 2009-20
   B. October 15, 2009 – Special Assembly Meeting 2009-21

V. MANAGER’S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS.
(Not to exceed a total of 20 minutes nor more than 5 minutes for any individual).

VII. CONSENT AGENDA

   A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

   B. Assembly Requests for Consent Agenda Changes

   C. Assembly Action

      1. Ordinances for Introduction

         a. Ordinance 2009-24

            An Ordinance Amending The Solid Fuel-Fired Burning Devices Code, And
            Amending The Woodsmoke Control Fine Schedule.

            This ordinance would amend the penalty section of the Solid Fuel-Fired Burning
            Devices Code, changing it to reflect a reduction from a Class B Misdemeanor for a
            second offense to an infraction.

            This ordinance would also restructure the related Fine Schedule in a similar fashion,
            with the fine for the first offense set at $100, second offense at $200, and the third
            offense at $300. It would also allow an officer to post a citation.
I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

b. Ordinance 2009-08(T)

An Ordinance Appropriating To The Manager The Sum Of $311,585 As Funding For The Metropolitan Medical Response System, Grant Funding Provided By The Alaska Department Of Military And Veterans Affairs.

This ordinance would appropriate a $311,585 grant from the Alaska Department of Military and Veterans Affairs for the Metropolitan Medical Response System (MMRS).

These funds are slated to support the goals and activities of the MMRS through Southeast Alaska. Activities funded by this grant include:

- MMRS Support Services
- Emergency Shelter Supplies and Expenses
- Equipment
- Outreach Projects
- Regional and Local Training and Exercises
- Communications Training
- Emergency Operations Plans Updates

There is no match requirement for this grant.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

c. Ordinance 2009-08(U)

An Ordinance Appropriating To The Manager The Sum Of $1,591 As Partial Funding For The Historic Preservation Commission Workshop, Grant Funding Provided By The Alaska Department Of Natural Resources.

This ordinance would appropriate funds to allow two staff members from the Community Development Department (CDD) to attend a Certified Local Government Historic Preservation Commission Workshop in Anchorage, Alaska. The workshop is being sponsored by the Alaska Department of Natural Resources, Office of History and Archaeology. Representatives from all 13 Certified Local Governments throughout Alaska will be attending this workshop to discuss topics such as: historic preservation law, heritage tourism and preservation, and historic preservation planning.

Total estimated costs for this travel/training grant are to be $2,652. In accordance with using Historic Preservation Funds, the City and Borough of Juneau is required to provide a 40% match, or $1,061, which will be fulfilled through staff wages from the CDD operating budget. The remaining 60%, $1,591, will be funded as a result of a federal grant.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.
d. Ordinance 2009-08(V)

An Ordinance Appropriating To The Manager The Sum Of $43,500 As Partial Funding For The Implementation Of The Juneau Coastal Management Program’s FY10 Required Tasks, Grant Funding Provided By The Alaska Department Of Commerce, Community And Economic Development.

This ordinance would appropriate an annual Alaska Department of Community and Economic Development grant in the amount of $43,500 for implementation of the Juneau Coastal Management Program (JCMP) FY10 “Required Tasks”, in cooperation with the Alaska Coastal Management Program (ACMP). “Required Tasks” in the grant include staff and Planning Commission review of projects that require state review through the ACMP. Grant requirements also include assisting the public with understanding ACMP regulations. This grant requires a local match of 50 percent, which will be met with the current operating budget of the Community Development Department.

I recommend this ordinance be introduced and set for public hearing at the next regular meeting.

2. Resolutions

a. Resolution 2500

A Resolution Adopting Revisions To The Personnel Rules.

This resolution would approve changes to the Personnel Rules as shown in the attachment to the resolution. The substantive changes being proposed would create administrative efficiencies in personnel management for the Eaglecrest Ski Area. In addition, this resolution would make “housekeeping” changes.

I recommend this resolution be adopted.

b. Resolution 2501

A Resolution Authorizing The Manager To Submit To The State Of Alaska An Application For A Federal Grant For Phase II Of The City And Borough Of Juneau Historic Preservation Database.

The City and Borough of Juneau Historic Preservation Database – Phase II is a project that is a continuation of efforts by CBJ to provide a computerized database that is accessible through the internet for the public to easily access the inventories of historic sites, structures, buildings, and objects that have been documented. Phase I, the development of the database and the population of it with the Downtown Historic District and Juneau Townsite inventories, was completed earlier this fall. The proposed project would allow resources from the Chicken Ridge, Starr Hill, and Telephone Hill neighborhood inventories to be added to the database.

The project’s scope of work will be performed through the combined efforts of a consultant (yet to be determined), the Historic Resources Advisory Committee, and the Project Manager (Community Development Department Staff). The total project costs are estimated to be $19,316, 60 % of which will be funded from a
federal Historic Preservation Fund grant through the National Park Service. The remaining 40% of the project budget will be funded by wages from the CDD operating budget.

This project was reviewed by the Historic Resources Advisory Committee at its October 7, 2009 meeting and forwarded to the Assembly for action.

I recommend this resolution be adopted.

c. Resolution 2502  
A Resolution Adopting Greenhouse Gas Reduction Goals As Recommended By The Juneau Commission On Sustainability.

In March 2007, the Assembly adopted Resolution 2397(b), which authorized the Manager to join the International Council for Local Environmental Initiatives - Local Governments for Sustainability (ICLEI) and become a partner in the Cities for Climate Protection Campaign with more than 500 U.S. local governments and 1,000 local governments worldwide committed to advancing climate protection and sustainability.

In March of 2009, the CBJ Green House Gas Emissions Inventory was presented to the Assembly. The next step is to set reduction targets and timeframes, and complete a Climate Action Plan. Those recommended targets were reviewed by the Public Works and Facilities Committee at its September 21, 2009 meeting, and forwarded to the Assembly for action.

I recommend this resolution be adopted.

d. Resolution 2504  
A Resolution Authorizing The Manager To Submit To The Alaska Energy Authority An Application For A Grant For Partial Funding Of The Design And Construction Of A Ground Source Heat Pump System At The Gastineau Elementary School.

This resolution would authorize the Manager to submit a grant request for $1,000,000 to the Alaska Energy Authority to provide partial funding for a renewable energy ground source heat pump system to serve Gastineau Elementary School. The ground source heat pump system is estimated to save the Juneau School District between $30,000 and $40,000 annually in energy expenses when compared to conventional oil or electric heat systems.

The Public Works and Facilities Committee approved this action at its October 26, 2009, meeting.

I recommend this resolution be adopted.

3. Transfer

a. T-902, Transferring $1,809,101 from Airport Improvement Program (AIP) Grant Funding ($1,240,000), State of Alaska Department of Transportation
Matching Funds ($32,632), and Local Passenger Facility Charges (PFC) Matching Funds ($536,469) From Airport Runway Safety Area Construction Capital Improvement Project (CIP) to the Design Snow Removal Equipment Facility CIP.

This ordinance would transfer AIP grant funding, State DOT matching funds, and Local PFC matching funds from the Airport's Runway Safety Area (RSA) Construction CIP, to a new CIP, Airport Design Snow Removal Equipment Facility (SREF). AIP funds for both the RSA and SREF were combined in one grant when they were awarded by Federal Aviation Administration. The Airport has now established separate project accounts to simplify the accounting for these two large projects.

The Airport Board, at its October 14, 2009 meeting, approved this action.

I recommend this transfer be approved.

VIII. PUBLIC HEARING

A. Ordinance 2009-15

This ordinance would adopt the Juneau Non-Motorized transportation Plan (JNMTP). The JNMTP promotes safe, active transportation by guiding development of a community-wide bicycle and walking network of paths, trails, and sidewalks. The goals of the plan are: to encourage an increase in bicycling, walking, and other active forms of transportation by providing safe, cost-effective, easy-to-use facilities that connect activity centers; to improve Juneau’s non-motorized transportation network and reduce the number of bicycle- and pedestrian-related accidents by identifying unsafe conditions, and making necessary improvements to sidewalks, bike lanes, paved shoulder lanes, separated paths, intersections, and crosswalks; and to incorporate innovative, cost-effective approaches to street design early in the process, prior to construction, that addresses the needs of all users - pedestrians, cyclists, public transit riders, and motorists.

The plan reflects extensive public comment from five community meetings where more than 400 comments were generated by the public. The Affordable Housing Commission, Parks and Recreation Advisory Committee (PRAC), and Planning Commission approved the draft plan and recommended adoption.

A joint memo from the Directors outlining the changes to the plan addressed by PWFC is included in the packet.

I recommend this ordinance be adopted.

B. Ordinance 2009-21
   An Ordinance Amending The Animal Control Fine Schedule.
This ordinance would amend the current Animal Control Fine Schedule; the changes are generally minor housekeeping items. The Animal Control Fine Schedule has not been updated since 2000.

I recommend this ordinance be adopted.

C. Ordinance 2009-08(R)
An Ordinance Appropriating To The Manager The Sum Of $35,894 As Funding For The Purchase Of Law Enforcement Services Equipment; Grant Funding Provided By The United States Department Of Justice.

Juneau has been allocated $35,894 as part of the American Recovery and Reinvestment Act of 2009. These funds, provided through the U.S. Department of Justice, Office of Justice Programs’ Bureau of Justice Assistance, are provided to enhance law enforcement programs among other possible uses. As part of the application process, the CBJ Assembly must adopt a resolution to authorize the grant application.

The Juneau Police Department proposes to purchase a device that uses Raman Spectrometry to identify drugs, explosives, and other unknown substances in the field and in our property room. Four vendors offer this technology in field-useable forms priced from $20,000-$40,000, depending on the features of the device.

If there is sufficient money remaining in the grant, we intend to purchase a small pipe-sized robot that can be used to transmit live video from inside a barricade event; technology that would have been very beneficial in the recent barricade event we handled on Gastineau Avenue.

There are no matching requirements for this grant.

I recommend this ordinance be adopted.

D. Ordinance 2009-08(S)
An Ordinance Transferring $103,500 To The Open Space Waterfront Land Acquisition Capital Improvement Project, Funding Provided By Unexpended FY08 And FY09 Marine Passenger Fees.

This ordinance would transfer $103,500 of unexpended Marine Passenger Fee (MPF) revenues, budgeted for specific purposes in FY08 and FY09 and not expended by the end of the fiscal year, to the Open Space Waterfront Land Acquisition Capital Improvement Project (CIP). This transfer is consistent with the Assembly’s standing direction on the transferring of unexpended MPF funds.

The FY08 transfer consists of the following projects:

- Downtown Sidewalk Maintenance $37,800
- Downtown Foot and Bike Patrol $5,300
- Downtown Ambassador Program $17,100
- JCVB Crossing Guard $10,200
The FY09 transfer consists of the following projects:

- Downtown Sidewalk Maintenance $ 7,900
- Downtown Foot and Bike Patrol $15,700
- Downtown Ambassador Program $ 3,000
- JCVB Tourism Funds $ 1,000
- Funds Allocated for Vacuum Sweeper $ 5,500

For accounting purposes, the funds are first refunded to the Marine Passenger Fee Fund and then transferred to the Open Space Waterfront Land Acquisition CIP.

I recommend this ordinance be adopted.

IX. UNFINISHED BUSINESS

A. Ordinance 2009-08(Q)

An Ordinance Appropriating To The Manager The Sum Of $9,885 As Funding For The Purchase And Implementation Of A Crash Data Retrieval System, Grant Funding Provided By The Alaska Department Of Transportation And Public Facilities.

This ordinance would appropriate a $9,885 grant from the Alaska Highway Safety Office for the purchase of a Crash Data Retrieval system for the Juneau Police Department (JPD). This grant has a $5,561.11 match requirement that will be met with the use of personnel services, specifically the training time for two officers to be accurately trained in using the system. The Crash Data Retrieval system allows officers to retrieve information from vehicles equipped with “Event Data Recorders” (EDRs) that record driver inputs and vehicle movements when the vehicle is involved in a collision. EDRs have been installed in General Motors, Ford, Chrysler, and some foreign-manufactured vehicles since the mid-1990s. The device is similar to the “black box” used in aircraft and would be used by JPD investigators to retrieve significant information from vehicles involved in fatal and near-fatal crashes.

I recommend this ordinance be adopted.

X. NEW BUSINESS

XI. STAFF REPORTS

A. Fisherman’s Memorial Agreement

XII. ASSEMBLY REPORTS

A. Mayor’s Report
B. Committee Reports
C. Liaison Reports
D. Presiding Officer Reports
XIII. ASSEMBLY COMMENTS AND QUESTIONS

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

Note: Agenda packets are available for review online at www.juneau.org.

ADA accommodations available upon request: Please contact the Clerk’s office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly’s agenda made available. The Clerk’s office telephone number is 586-5278, TDD 586-5351, e-mail: city_clerk@ci.juneau.ak.us