

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, FEBRUARY 9, 2016
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of January 12, 2016
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS
- VI. APPOINTMENT TO FINANCE COMMITTEE
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
 - A. **Jetbridge 5 Failure.** On Sunday, January 31, 2016, a local power interruption (brown-out followed by an outage) is *presumed* to be the culprit for the jetbridge 5 failure. The jetbridge will not react to the controls. Staff is working with Jetbridge America and local company, RMC Engineering, to run diagnostics. As a starting point, a ‘motherboard’ has been ordered to see if this will bring the system back on-line (at a cost of \$700). This is a component that should be kept on-hand regardless. If this part does not fix the problem, a new PLC (program logic control) may be required. This is a more expensive component (\$6,000 to \$7,000) plus travel and costs for a technician from Jetbridge America to come up to program the unit. There are resistors on the jetbridge which would protect for power surges (and outages that we have had in the past), but may not work for ‘brown-outs’. As staff moves forward to repair the jetbridge, we will be researching ways to provide expedited local repairs, as well as prevent future failures during similar power interruptions. This ultimate long-term solution/reconfiguration could be upwards of \$30,000 to \$40,000. We hope to have more information the week of the Board meeting and will keep the Board updated on the long-term solution. At this time, staff would like approval for the next level of repair, if the ‘motherboard’ does not fix the jetbridge. This would be the PLC unit, Jetbridge America personnel, and RMC diagnostics, at a cost not to exceed \$15,000.

Board Motion: *“Approval for the immediate repair of jetbridge 5, at a cost not-to-exceed \$15,000. Repair costs to be funded from the FY 16 Airport Maintenance & Operations Fund Balance/Reserves.”*

B. Airport Manager's Report:

1. 2015 Preliminary Enplanements. While the total enplanements for 2015 will not be released until fall 2016, the air carrier (Part 121) enplanements showed a 5.5% increase over 2014. This is good news for our Passenger Facility Charge (PFC) collections.
2. Kristi Warden, Deputy Division Manager (and Acting Manager in Byron Huffman's absence) of Alaska Region FAA, Airports Division, came through Juneau on January 27. She spent the day with the State then met with JNU staff to get a familiarization of the Airport, projects and a tour of the airfield. Prior to working for the FAA, Ms. Warden's background was working airport operations. She thoroughly enjoyed her JNU tour and could relate on the airport-level. Ms. Warden was impressed with all of the improvements at JNU and our small staff.
3. Employee (x2) Accident. On January 28, 2016, two of our airfield mechanic/operators were involved in a work-related injury in the shop. While troubleshooting an electrical fault on the Case Skid Steer/loader, the equipment engaged and lunged forward, rolling over one employee and hitting the other employee. Both employees went to the hospital for evaluation. Injuries were minimal. We anticipate one employee back to work on February 8, and hopefully the second employee will return to work in the very near future. An investigation is being conducted by the CBJ Risk Management department. Precautions were taken with securing/chocking the equipment prior to the work.
4. Airport Engineer Report (Attachment #1)
5. Airport Architect Report (Attachment #2)

IX. CORRESPONDENCE

X. COMMITTEE REPORTS

A. Finance Committee: An initial meeting has been set for February 11, 2016, at 9:30 a.m. in the Alaska Room to review the current (FY 16) budget projections and review the proposed FY 17/18 biennial budgets.

B. Operations Committee: Staff is gathering information from other airports to assess and review JNU's current Leasing Policy. A meeting will be set in the near future to review the Leasing Policy, as well as address the location of the air cargo aircraft hardstand parking area.

XI. ASSEMBLY LIAISON: The Airport welcomes Loren Jones as our new Assembly Liaison and looks forward to working with Mr. Jones. The Airport also wishes to thank our former Assembly Liaison, Debbie White, for her work and attendance at our Board and Committee meetings.

XII. PUBLIC COMMENTS

XIII. BOARD MEMBER COMMENTS

XIV. ANNOUNCEMENTS

XV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., March 8, 2016, Alaska Room

XVI. EXECUTIVE SESSION

XVII. ADJOURN