

ATTACHMENT #3



MEMO

TO: Patricia deLaBruere,
JNU Airport Manager

DATE: January 7, 2015

FROM: Catherine Fritz, AIA
JNU Airport Architect

RE: Architect's Report of December 2014 Activity

Airport projects staff developed several design concepts for reorganizing spaces to accommodate concessions expansion on the secure side. The most cost effective solution that supports the continued incremental move toward the long-term concession plan requires relocation of Alaska Airlines' offices from the southwest corner of the building. This will allow the existing wall behind the café to be removed, expanding the space into the southwest corner for a full-service bar and prep kitchen. This project scope and cost is discussed in greater detail in a separate memo.

A capital improvement program (CIP) planning meeting on December 18, 2014, provided valuable information about the upcoming local CIP process. The Airport's CIP list for local funding requests may be modified as specific project funding opportunities arise. Engineering/Public Works Director Rorie Watt suggested that the Airport think strategically about the types of projects and amounts of funding to request from local sales tax funding. As mentioned in the project report of November 2014, the Airfield Maintenance Facility's roof needs replacing. Staff was not aware of this when the CIP list was drafted, so this is a project that we will be incorporating into current project priorities as funding possibilities are presented. The simple form of the building makes the roof replacement straightforward, but the overall size of the roof (approximately 7,000 s.f.) means that the cost exceeds a standard maintenance and operations budget.

Project scoping began in December for the ARFF vehicle replacement and extension of the Glacier Fire Station to accommodate the new equipment. The CBJ Engineering Department is planning roofing and siding replacement projects to the building, as well, with construction scheduled for summer 2015.

Airport projects staff continued working on clean up and limited demolition of the former kitchen and dining areas. A public surplus auction of used equipment is currently underway; bids are due by January 16, 2015.

A solicitation for a new contract for ATM banking machines in the terminal has been drafted and forwarded to CBJ Purchasing for bidding. The tentative schedule calls for the bid opening in February 2014. This will allow a new contract with two ATM machines to be in place for the summer season.

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The graphic artist has provided a mock up of the “Welcome to Juneau/Welcome to the Airport” sign that is currently under review. We are awaiting final approval of the graphics before determining the fabrication and installation schedule, and the final costs.

The architectural staff continued design work for interior renovation and ADA upgrade of the first floor restrooms. If the Concessions Expansion project moves forward, the restroom renovation will wait until Fall to assure that the restrooms are not closed during the busy summer season.

Project staff put together a scoping memo for continuing the in-line bag belt system for Delta Air Lines on both the public (check in) side and the secure (bag well) side. Delta was still reviewing the plan, but based on timing, it is doubtful that both of these components could be ready for the 2015 season. The scope requires tying into the current Alaska Airlines belt system behind their counter and removing the employee door (they have a back entry). At this time, the checked baggage for Delta Air Lines’ passengers will more than likely operate the same as last summer.

On Hold:

- Replacement of the north wing of the Terminal, pending additional project funding.
- SREF Geothermal field and limited re-design to accommodate new site, pending agreement with FAA on repayment of AIP funds and receipt of FY16 AIP funds.